

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – August 4, 2016

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:02 p.m. Board members present were: Mr. Ward, Mrs. Knight, Mr. Geiger, Mrs. Taylor, and Mr. Parisio.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Stephen Montana.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for August 4, 2016.
Mr. Ward moved, seconded by Mr. Geiger to approve the Agenda for August 4, 2016.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0
- 2.2 Approve the Minutes of the Special Meeting of June 20, 2016, Regular Meeting of June 23, 2016, Special Meeting of July 13, 2016 and Special Meeting of July 27, 2016.
Mr. Parisio moved, seconded by Mrs. Taylor to approve the Minutes of the Special Meeting of June 20, 2016, Regular Meeting of June 23, 2016, Special Meeting of July 13, 2016, and Special Meeting of July 27, 2016.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0

3. PUBLIC COMMENTS - None

4. REPORTS

4.1 **Employee Associations (WUTA & CSEA)** – No report

4.2 **Principals**

(WCHS) Dr. Geivett reported:

- WCHS is getting ready for the start of school.
- Bill Shively has been added to the staff at WCHS.
- Currently working with WHS to see how many students will be moving over to WCHS.

(WHS) Mr. Johnstone reported:

- WHS is getting ready for the start of school.
- Freshman Orientation will be August 5, 2016 at 9:00 a.m.

(WIS) Mr. Sailsbery reported:

- 6th grade orientation was held prior to the board meeting, and there were 89 people in attendance.
- Thank you to the maintenance/grounds/custodial staff for their hard work getting the schools ready for the beginning of school.
- WIS is getting ready for the start of school.
- Enrollment as of August 4, 2016 is 351, which includes 136 6th graders.

(MES) - No report

4.3 **Associated Student Body Report** - Lisa Pence reported:

- An activity night is scheduled for Friday, August 12, 2016 from 7:00 p.m.-9:30 p.m. It will also be a fundraiser for the various classes by selling a variety of food items.
- Freshman Orientation will be August 5, 2016 at 9:00 a.m.

4.4 **Director of Business Services** – Mrs. Beymer reported:

- Mrs. Beymer is currently working on closing the books for 2015-16 and should be done by the end of August.

4.5 Director of State & Federal Programs – Mrs. Hamilton reported:

- CAASPP reports are in and will be mailed out on August 29, 2016.

4.6 Superintendent – Dr. Geivett reported:

- Welcome to David Johnstone.
- The MES roofing project is complete, with just a couple of items from the “punch list” to be worked on.
- Maintenance is working on both MES and WIS irrigation systems and ramps at WCHS. They are also preparing for school to start.
- Thank you to the maintenance/custodial staff for their hard work this summer.
- Teachers are back and getting ready for school or attending workshops.
- The District is almost done with hiring the new staff. There are only a couple of positions that need to be filled.

4.7 Board of Education Members

Mr. Ward:

- There is a lot of activity going on at our schools, and he is looking forward to the new year.

Mrs. Knight: No report

Mr. Parisio:

- Thank you to everyone who helped with the bond survey.
- The gym looks good with the new paint, and the new scoreboards looks great. Hutson Insurance & Nationwide Insurance helped to sponsor the scoreboards.
- The WHS Boosters Golf Tournament is on August 13, 2016.

Mrs. Taylor:

- Thank you to the maintenance and staff for their hard work over the summer.
- Thank you to everyone who helped with the bond survey.
- Willows Hydro Jets rented the pool this summer, and she wanted to thank the District for allowing them to use it. Also, thank you to the maintenance staff as they were very responsive to anything that was needed.
- Looking forward to the start of school.

Mr. Geiger:

- Thank you to the maintenance/custodial staff for all their hard work this summer.
- Thank you to those individuals who helped with the bond survey.

5. CONSENT CALENDAR

A. GENERAL

B. EDUCATIONAL SERVICES

C. HUMAN RESOURCES

1. Approve the employment of Lucero Martinez to the position of Instructional Aide II (3.9 hrs/day) at WIS, effective August 11, 2016.
2. Approve the employment of Patrick Sears, WHS teacher, effective August 10, 2016, pending clearance.
3. Approve employment of the Murdock Elementary School Principal, pending clearance.
4. Approve the employment of the following WHS Fall Sports Coaches for the 2016/17 school year:

Varsity Football – Head Coach	Julio Garcia
Varsity Football – Assistants	Jose Cano & Darren Reed
Varsity Football – Volunteers	Mike Biggs & Kyle Carney
JV Football – Head Coach	Pedro Bobadilla
JV Football – Assistant	Sean Whitney (pending clearance)
JV Football – Volunteer	Andrew Lederer
	Rich Warren
	Curtis Mitchell (pending clearance)
	Jose Estes (pending clearance)
	Tony Tapia (pending clearance)
Varsity Volleyball – Head Coach	Carol Martin

JV Volleyball – Head Coach	Lisa Vlach
Varsity Girls Tennis – Head Coach	Karen McSpadden
Cheerleading – Head Coach Volunteer	Tina Reed
Cheerleading – Volunteers	Jessica Sandoval, Rebecca Carney & Anastasia Azevedo
Swimming – Head Coach Volunteer	Dina Ibrahim

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 6/22/16 through 7/20/16.
3. Approve ASB Quarterly & Annual Reports (MES/WIS/WHIS).

Mr. Geiger requested Item C-3 and C4 be pulled from the Consent Calendar.

Mr. Geiger moved, seconded by Mrs. Taylor, to approve the Consent Calendar, excluding Item C-3 and C4.

(CONSENT VOTE)

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

Item C-3: Dr. Geivett introduced Stephen Work-Montana as the new principal of MES. Mr. Montana introduced himself to the Board.

Mr. Parisio moved, seconded by Mr. Geiger, to approve Item C-3.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

Item C-4: Discussion ensued surrounding the JV coaches.

Mr. Parisio moved, seconded by Mrs. Knight to approve all coaches in Item C-4, except for the JV Football Head Coach and the JV Football Assistant Coach.

AYES: Knight, Taylor, Parisio

NOES: Ward, Geiger

MOTION PASSED: 3-2

PRESIDENT GEIGER CALLED A RECESS AT 7:55 P.M.

PRESIDENT GEIGER RECONVENED THE MEETING AT 8:00 P.M.

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information)** Bond Update. Shin Green with Eastshore Consulting distributed and presented a power point presentation on the volunteer poll results. There were 295 completed survey calls. There is strong support for the bond based on the poll results.

PRESIDENT GEIGER CALLED A RECESS AT 8:15 P.M.

PRESIDENT GEIGER RECONVENED THE MEETING AT 8:18 P.M.

2. **(Information)** Updated Facilities Master Plan. Dr. Geivett presented a power point presentation on the updated Facilities Master Plan. He showed the differences in costs for projects from 2014 to 2016.
3. **(Information)** First Reading-Draft Resolution Calling for an Election Authorizing the Issuance of General Obligation Bonds of the District at an Election to be held November 8, 2016. Shin Green with Eastshore Consulting went over the draft resolution. The resolution is due to the County of Glenn by August 12, 2016. A Special Board Meeting is set for Thursday, August 11, 2016, to vote on the resolution.
4. **(Information/Discussion)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BB 9270 Conflict of Interest

Information only – no action was taken.

An Equal Opportunity Employer

5. **(Information)** Williams Uniform Complaint Quarterly Report. (There were no complaints) – Information only – no action was taken.
6. **(Action)** Approve Disposal of Obsolete Library Books at Murdock.
Mr. Geiger moved, seconded by Mrs. Knight to approve the Disposal of Obsolete Library Books at Murdock.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0

B. EDUCATIONAL SERVICES

1. **(Action)** Approve 2016/17 Bus Routes.
Mr. Parisio moved, seconded by Mr. Geiger to approve 2016/17 Bus Routes.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0
2. **(Action)** Approve the starting date and times of WUSD schools for the 2016/17 school year.
Mrs. Taylor moved, seconded by Mr. Parisio to approve the starting date and times of WUSD schools for the 2016/17 school year.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0
3. **(Action)** Adoption of Building Life Skills textbook published by The Goodheart-Willcox Company, Inc. for use in the Life Skills class at Willows High School.
Mr. Geiger moved, seconded by Mrs. Taylor to adopt Building Life Skills textbook published by the Goodheart-Willcox Company, Inc. for use in the Life Skills class at Willows High School.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0

C. HUMAN RESOURCES

1. **(Action)** Approve the Declaration of Need for Fully Qualified Educators for the 2016/17 school year. (Annual requirement)
Mrs. Knight moved, seconded by Mr. Geiger to approve the Declaration of Need for Fully Qualified Educators for the 2016/17 school year.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0
2. **(Information/Discussion)** Substitute Teacher Pay for WUSD. Dr. Geivett and Mrs. Beymer distributed and went over a proposal regarding changes to substitute teacher pay. After discussion, they will bring it back to the Board at the September board meeting for approval.

D. BUSINESS SERVICES

1. **(Discussion/Possible Action)** Unrepresented Employee Salary Schedule. Mrs. Beymer presented the new unrepresented employee salary schedule based on the increase in the minimum wage in California.
Mr. Geiger moved, seconded by Mrs. Taylor to approve the Unrepresented Employee Salary Schedule.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0
2. **(Discussion)** The Effect of California's Minimum Wage. Mrs. Beymer discussed the increase in the minimum wage in California.
3. **(Action)** Approve Agreement for Legal Services between WUSD and Kingsley Bogard LLP for the 2016/17 school year.
Mr. Geiger moved, seconded by Mr. Parisio to approve the Agreement for Legal Services between WUSD and Kingsley Bogard LLP for the 2016/17 school year.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0

4. **(Action)** Approve Agreement for Bond Counsel Services for General Obligation Bond Election with Dannis Woliver Kelley.

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Agreement for Bond Counsel Services for the General Obligation Bond Election with Dannis Woliver Kelley.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

7. **ANNOUNCEMENTS**

7.1 Freshman Orientation will be held on August 5, 2016, from 9:00 a.m.-12:00 noon.

7.2 Certificated Professional Development Day (First day back for teachers) will be Wednesday, August 10, 2016.

7.3 Welcome Back Staff Luncheon will be held on Wednesday, August 10, 2016 at 12:00 p.m., WHS Cafeteria.

7.4 The WHS Boosters Golf Tournament Fundraiser will be held on Saturday, August 13, 2016.

7.5 Back to School Nights are as follows:

WCHS Wednesday, August 24th at 6:00 p.m.

WIS Thursday, August 25th at 6:00 p.m.

WHS Wednesday, August 31st at 5:30 p.m.

Murdock Thursday, September 8th at 6:00 p.m.

7.6 The next Regular Board Meeting will be held on September 1, 2016, at 7:00 p.m. at the Willows Civic Center.

7.7 Monday, September 5, 2016, is a school holiday – Labor Day.

7.8 Monday, September 19, 2016, is a non-instructional student day and professional development day for certificated employees.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 9:39 p.m. the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger stated that he would report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session Began at 9:45 p.m.

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-Represented: Management and Confidential

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 10:02 p.m. the meeting reconvened to Open Session. President Geiger reported out:

Item 9.1: Update given to the Board.

11. **ADJOURNMENT**

The meeting adjourned at 10:03 p.m.