

WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – March 7, 2013

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Parisio called the meeting to order at 7:00 p.m. Board members present were: Mr. Parisio, Mrs. Knight, Mr. Geiger, and Mr. Ward. Absent: Mr. Munguia
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Gina Taylor.

2. AGENDA/MINUTES

- 2.1 Approve Minutes for the Regular Meeting of February 7, 2013. Mr. Ward moved, seconded by Mrs. Knight, to approve the February 7, 2013 Regular Meeting Minutes. The motion passed with 4 yes votes.
- 2.2 Approve Agenda for March 7, 2013. Dr. Geivett asked for Item 6B-1 to be pulled. Mr. Geiger moved, seconded by Mrs. Knight, to approve the March 7, 2013 Agenda excluding Item 6B-1. The motion passed with 4 yes votes.

3. PUBLIC COMMENTS - None

4. REPORTS

4.1 **Employee Associations (WUTA & CSEA)** – No reports.

4.2 **Principals**

(MES) Ms. McLaughlin reported:

- Last Wednesday Adolfo Melara, Lesson Delivery Consultant, worked with four teachers and her to be EDI instructional coaches for their site teachers. She thanked Karen Colombo, Jan Beaufait, Janna Alves, and Susan Cameron for being site coaches and thinks the training was very productive.
- Kindergarten Registration had a very strong showing with 89 students signing up. The norm is that another 20 or so will register before the beginning of the next school year. Parents registering their children were asked to fill out a survey regarding full day vs. the traditional half day session for kindergarten. Dr. Geivett added that any changes would come to the Board for approval.
- Ms. McLaughlin thanked Nekki Bateman for organizing the safety and beautification project of sewing curtains for the nine classrooms at Murdock that needed them. She also thanked the group of ladies from Nekki's church that sewed the curtains.

(WIS) Mr. Sailsbery reported:

- On Tuesday, the annual seventh grade Star Writing Test was given. He is hopeful that the results will show improvement.
- He has been attending the county-wide math articulation meetings with his math teachers to implement Common Core State Standards and believes progress is being made.
- He, Mr. Gallaty, Mrs. Abold, and Mrs. Barley attended a coaches training with Adolfo Melara which went very well. Mr. Melara will come back on April 10th for a coaches training for the entire staff so they will be able to coach each other.
- Tomorrow the WIS Fighting Cardinal Band will be participating in the annual competition at CSUC. They will perform at 3:00 p.m.

(WHS) Mr. Smith reported:

- Mr. Smith handed out the upcoming activity schedule to the Board.
- The WHS Band will also be participating in the band competition at Chico State tomorrow.
- He is excited about the math articulation meetings that have been going on. He said it will be a big change for the high school. They will take on the integrated approach – students will have some algebra, geometry and pre-calculus every year. When Common Core State Standards are implemented, students will not be tested until their junior year in math. He said it looks like most schools in the state are heading in the same direction.

- The SAT Test will be given this Saturday at WHS. This is the third time WHS has hosted the SAT.
- Peer teaching coaches observations will take place on March 19th. Mrs. Tafuro, Mrs. Xanthus, and Ms. Samons are the high school instructional coaches.
- The second portfolio evaluation, which is a graduation requirement, will be on March 20th.
- March 28th is the first motivational assembly for the STAR Test.
- April 25th – save the date – Kevin Bracy, a motivational speaker, will speak to the students and staff at all three sites regarding the STAR Test during the day and will have a parent assembly in the evening.

(WCHS) Dr. Geivett reported:

- Enrollment is now up to 27.
- Mr. Prinz's class is looking forward to and gearing up with Willows Care Center for their community service project of taking patients for walks at the park.
- On March 28th they will have a pizza party giving recognition to students with good grades and successfully working toward earning maximum credits.

4.3 Director of Business Services – Mrs. Beymer reported:

- Declining enrollment is the biggest impact on the District right now. Over the last five years WUSD has lost 296 students.
- She gave an example of how the Local Control Funding Formula is flawed.
- The "Fiscal Cliff" impact on our federal programs could be as much as 8.5% to our District.
- The Education Protection Act – part of Proposition 30- actually reduces our unrestricted revenue into restricted.
- With deficits continuing, surrounding schools and districts all over California are continuing to reduce staff and close schools due to declining enrollment.
- On a positive note, kindergarten registration had approximately 90 students enroll.
- At budget adoption, our deficit to the unrestricted side of the budget was almost \$700,000 and even though we are not receiving any additional revenue, Proposition 30 generated enough revenue to reduce the deficit to approximately \$200,000 which is very good news.

4.4 Director of Categorical Programs – Mrs. Perez reported:

- She said the District would be asking for approval of the Single Plans for Student Achievement for MES, WIS, and WHS, as well as the 2012/13 CARS (Consolidated Application and Reporting System) on the Consent Calendar this evening and asked if the Board had any questions regarding those items. The Board did not have any questions.
- In addition to Nekki Bateman and her crew, Mrs. Perez wanted to thank Nancy Hutson of Quilt Corral for giving the District the reduced price for material for the Murdock curtains, as well as letting the ladies use her machines and shop to sew them.

4.5 Superintendent – Dr. Geivett reported:

- He thanked Nekki Bateman and Nancy Hutson for working together on the organization of the curtain project at Murdock. He also wanted to thank Nekki and the following ladies of the Church of Jesus Christ of Latter Day Saints for their time in sewing of the curtains: Stephanie Southam, Jean Bills, Lorna Cox, Susie Moss and Candice Houghton. Also, thanks to Molly Bateman and Sue Carmon for providing childcare. One more set of thanks to Monica Throm and Corey Richards for keeping the shop open while the ladies did their sewing. He said Murdock teachers were very excited and appreciative. He also commented that the same group is trying to get needed curtains for WIS as well.
- He thanked Shirley Diaz for facilitating the Math Standards Articulation meeting and procuring the speakers.
- He stated that Adolfo Melara is not only an excellent facilitator for EDI, but a fantastic person as well. He is outstanding and a great contributor to our District.
- Dr. Geivett felt very fortunate that GCOE had an open slot which allowed him the opportunity to attend the County Superintendent's Symposium in Monterey the week of our February break. He said the speakers were very articulate and he enjoyed them very much. One speaker spoke about getting more technology in the classroom to help increase learning for our students - just as our DLST Team has been doing. He applauded Mrs. Tafuro, WHS Math Teacher, for bringing technology into her classroom. He said one speaker, Dr. Eric Mazur, a Harvard professor, taught a lesson to the audience and did exactly what WUSD is doing with our EDI implementation. Dr. Geivett said he knows if we continue on this path we will see more success from our students. He felt he received the validation that we are headed in the right direction.

- Discussion ensued about digital projectors being placed in the classrooms. Mr. Alves stated that MES and WIS were almost completely finished and WHS would be finished by the end of the summer. Mrs. Perez also commented that funds for Program Improvement are also committed for our providers – Adolfo Melara and Data Works.

4.6 Governing Board Members

Mr. Geiger: No report

Mrs. Knight: No report

Mr. Ward:

- He said he looks forward to attending the DSLT meetings and sees a lot of enthusiasm from all members. He thinks they are doing a remarkable job.

Mr. Parisio:

- He said Spring has sprung and good things on going on in the District.
- All sports at both WIS and WHS are doing well.
- He is glad to hear about ideas for testing from the sites.

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation from Lance Boyd in the amount of \$300.00 to go to the WHS Art Department.
2. Accept donation from B. J. Boyd in the amount of \$200.00 to go to the WHS Art Department.
3. Accept donation from the Willows Rotary Club in the amount of \$500.00 to go to the Interact Club.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict request for Student #12-13-36 to attend school in the WUSD for the 2012/13 school year.
2. Approve Interdistrict requests for Students #12-13-61 through #12-13-63 to attend school in another district for the 2012/13 school year.
3. Approve Spring 2013 GCOE Adult Education Program (GAP) concurrent enrollment for WHS & WCHS students.
4. Approve Single Plan for Student Achievement (SPSA) for Murdock Elementary, Willows Intermediate, and Willows High. (To be posted on website after Board approval)
5. Approve 2012/13 CARS (Consolidated Application and Reporting System) Winter collection - formerly the Consolidated Application for Funding Categorical Aid Programs - Part II.

C. HUMAN RESOURCES

1. Accept resignation from Curtis Parks, WHS Certificated Teacher, effective June 8, 2013.
2. Accept resignation from Thomas Chisholm, WHS Certificated Teacher, effective June 8, 2013.
3. Ratify employment of Angela Kohler as part-time Cafeteria Helper II, effective January 8, 2013.
4. Ratify employment of the following assignments:
 - Murdock: Yard Duty/Crossing Guard – Sandra Marquez
 - WIS – Breakfast/Noon Duty – Maranda Medina (pending clearance)
5. Ratify employment of the following WHS Spring Coaches for the 2012/13 school year:
 - JV Softball – Head Coach Janet Guill
 - JV Softball – Volunteer Jeromy Geiger (pending clearance)
 - JV Baseball – Volunteer David Vieira (pending clearance)
6. Approve current Classified Substitute List.

D. BUSINESS SERVICES

1. Approve budget revisions.
2. Approve warrants from 2/6/13 through 2/21/13.

Mr. Geiger asked for Item 5C-5 to be pulled. Mr. Geiger moved, seconded by Mrs. Knight, to approve the Consent Calendar, excluding Item 5C-5. Mr. Parisio thanked the parties who donated to the schools in Item 5A-1. The motion passed with 4 yes votes. Item 5C-5: Mr. Parisio moved, seconded by Mrs. Knight, to approve Item 5C-5. The motion passed with 3 yes votes and one abstention (Mr. Geiger).

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 3511.1	Integrated Waste Management
BP 4111/4211/4311	Recruitment and Selection
BP 4112.9/4212.9/4312.9	Employee Notifications
BP 4119.1/4219.1/4319.1	Civil and Legal Rights
BP 4119.21/4219.21/4319.21	Professional Standards
BP 4119.41/4219.41/4319.41	Employees with Infectious Disease
BP 4121	Temporary Substitute Personnel
BP 4154/4254/4354	Health and Welfare Benefits
BP 5112.3	Student Leave of Absence
BP 5117	Interdistrict Attendance
BP 5131.61	Drug Testing
BP 5141.33	Head Lice
BP 6161	Equipment, Books and Materials
BP 6178	Career Technical Education
BB 9321	Closed Session Purposes and Agendas

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

Mrs. Knight moved, seconded by Mr. Geiger, to approve the additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations. The motion passed with 4 yes votes.

B. EDUCATIONAL SERVICES

1. **(Discussion/Possible Action)** Approve non-student day for WIS on April 10, 2013. - **PULLED**

C. HUMAN RESOURCES

D. BUSINESS SERVICES

1. **(Discussion/Action)** Fiscal and Program Sustainability Plan. Dr. Geivett and Mrs. Beymer presented the Fiscal and Program Sustainability Plan to the Board and were available for questions. They stated that \$878,685.82 was the amount needed for sustainability in 2013/14 and the justification for this amount is listed on Page 3 of the document. Dr. Geivett said that with the March 15th deadline coming up Items #1 (5.0 FTEs) and #6 (Dean of Students, K-8) are the only two items that are directly connected to the deadline. This "cut list" is based on the 181 day calendar for 2013/14. We currently have 6% in reserves. The District needs action on this item this evening so the resolution can be brought back to the Board at the Special Meeting on March 11, 2013. Dr. Geivett suggested to the Board that they consider Items #1 and #6 at the very least this evening, and possibly Items #4 (copier contract) and #7 (classroom budget reduction). The other items need to be negotiated with the bargaining units. Discussion ensued regarding Item #6 – elimination of the Dean of Students, K-8. The Board members made statements regarding the fact none of them likes any of the cuts and that they are not necessarily educationally sound choices, but the Board has a fiscal responsibility to balance the budget. The reduction of the 5 FTEs does not include the retirements the Board has approved to date. It was suggested by the Board for the Superintendent to contact the unions and get negotiations started as soon as possible. More discussion ensued regarding the need for the Dean of Students, K-8. Mr. Smith noticed a correction that needed to be taken care of on the list. Mrs. Beymer agreed that there was and would correct it. Mrs. Knight moved, seconded by Mr. Parisio, to act on Item #1 – reduction of 5.0 FTEs for 2013/14 and not to act on Item #6 – reduction of K-8 Dean of Students. The motion passed with 3 yes votes, 1 no vote (Mr. Ward).

Mr. Geiger questioned the cafeteria counts vs. staffing. Mrs. Ibrahim, WUSD Bookkeeper/Cafeteria Coordinator, was in the audience and answered that the amount of encroachment to the general fund for cafeteria is close to the amount of the indirect costs, a very small percentage of their budget. Mrs. Beymer reminded the Board that classified reductions do not have to be decided on this evening because they only need a 60-day notice (not by March 15th). The Board urged Dr. Geivett to get the bargaining units back to the table. Dr. Geivett said he would continue with his efforts to do so.

2. **(Action)** Approve Resolution No. 2012-13-16, Authorizing Participation in a Tax and Revenue Anticipation Notes (TRANS) for temporary cash flow problems. Mr. Parisio moved, seconded by Mr. Geiger, to approve Resolution No. 2012-13-16. Roll call vote was taken. The motion passed with 4 yes votes.

7. **ANNOUNCEMENTS**

- 7.1 There will be a Special Board Meeting on March 11, 2013, at 7:00 p.m. at the Willows Civic Center.
- 7.2 “Health in Your World, Family Science Night”, will be held on March 18, 2013, from 6:30-8:00 p.m. in the Murdock cafeteria. (The Murdock PTO purchased this program and is run by U.C. Davis.)
- 7.3 The next Regular Board Meeting on will be held on April 4, 2013, at 7:00 p.m. at the Willows Civic Center.
- 7.4 The following are the dates and times for Open House at the different schools:

Monday, April 8, 2013, at 6:30 p.m.	Willows High School
Thursday, April 11, 2013, at 6:00 p.m.	Willows Intermediate School
Tuesday, April 23, 2013, at 6:00 p.m.	Willows Community High School
Thursday, April 25, 2013, (time TBA)	Murdock Elementary School

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEM**

At 8:25 p.m. the Board took a short recess after the Regular Meeting before going into Closed Session. Mr. Parisio stated that he will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:32 p.m.

- 9.1 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (3 cases) Tim Crews v. Willows USD, et.al, Case No. 09CV00697 and Case No. 10CV00860; and Muyassar Al-Rifai, on behalf of her children, v. Willows USD, et. al, Case No. 2:10-CV-02526-MCE-CMK
- 9.2 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-represented: Management and Confidential
- 9.3 Pursuant to Government Code §54957, the Board will meet in Closed Session to discuss the contract and evaluation of the Superintendent.

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 9:15 p.m., the meeting reconvened to Open Session. Mr. Parisio reported out.

Item 9.1: Update given to Board.

Item 9.2: Update given to Board.

Item 9.3: Information given to Board. Discussion ensued. No action taken.

11. **ADJOURNMENT**

The meeting adjourned at 9:16 p.m.