

**WILLOWS UNIFIED SCHOOL DISTRICT**

**Regular Meeting – May 2, 2024**

**Regular Session 7:00 p.m.**

**Willows City Council Chambers**

**201 N. Lassen Street, Willows, CA 95988**

**AGENDA**

1. **OPEN SESSION – CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Welcome to Visitors
- 1.3 Flag Salute

2. **AGENDA/MINUTES**

- 2.1 Approve the Agenda for May 2, 2024.
- 2.2 Approve the Minutes of the Special Meeting of April 4, 2024.
- 2.3 Approve the Minutes of the Regular Meeting of April 4, 2024.

3. **PUBLIC COMMENTS**

4. **REPORTS**

- 4.1 Associated Student Body President
- 4.2 Employee Associations (WUTA & CSEA)
- 4.3 Principals
- 4.4 Director of Food Services
- 4.5 Director of Business Services
- 4.6 Director of Instructional Support Services
- 4.7 Director of Curriculum, Instruction & Assessment
- 4.8 Superintendent
- 4.9 Board of Education Members

5. **CONSENT CALENDAR**

**A. GENERAL**

- 1. Accept donation from the Willows Alumni Association in the amount of \$1,000.00 for the WHS Softball Program.
- 2. Approve the WUSD Surplus Technology Equipment list.
- 3. Approve the WUSD Obsolete Technology Equipment list.
- 4. Approve the WHS Obsolete/Surplus Wrestling Equipment list.

**B. EDUCATIONAL SERVICES**

- 1. Approve Interdistrict Request for Student #23-24-57 to attend school in another district for the 2023/24 school year.
- 2. Approve Interdistrict Requests for Students #24-25-14 through #24-25-21 to attend school in the Willows Unified School District for the 2024/25 school year.
- 3. Approve Interdistrict Requests for Students #24-25-10 through #24-25-13 to attend school in another district for the 2024/25 school year.
- 4. Approve 2024/25 textbook lists for all WUSD schools (MES/WIS/WH/WCHS).
- 5. Approve the School Plan for Student Achievement (SPSA) for Murdock Elementary, Willows Intermediate, and Willows High School.
- 6. Approve Overnight Field Trip Request for WHS students to tour college campuses with WHS Counselors and GEARUP at the University of Nevada - Reno, Sierra College, and Yuba Community College on August 14-15, 2024.

- 7. Approve Overnight Field Trip Request for River Jim to:
  - a. Butt Valley Reservoir June 24-26, 2024

**C. HUMAN RESOURCES**

- 1. Denial of Government Code section 910 claim made by Courtney Kluth against the Willows Unified School District.
- 2. Accept the resignation of Mariah Atilano, After School Program Activity Assistant, effective 4/11/24.
- 3. Accept the resignation of Andrew Sanchez, Head Varsity Boys Basketball Coach, effective 4/2/24.
- 4. Accept the resignation of Jose Barajas, Head Boys Soccer Coach, effective 4/4/24.
- 5. Accept the resignation of Andrew Sanchez, PE Teacher at MES, effective 6/7/24.
- 6. Accept the resignation of Aaron Vought, 7/8 Social Studies Teacher at WIS, effective 6/7/24.
- 7. Approve employment of Makaila Horner, After School Program Activity Assistant, effective 4/22/24.
- 8. Approve employment of Kaylee Gonzalez, MES Teacher, effective 8/6/24 (pending clearance).
- 9. Approve employment of Tyler Lombard, WHS CTE Teacher, effective 8/6/24.
- 10. Approve employment of Armando Montejano, WHS Teacher, effective 8/6/24.
- 11. Approve employment of Jennifer Turman, WHS Teacher, effective 8/6/24 (pending clearance).
- 12. Approve employment of Tim Street, WHS Teacher, effective 8/6/24.
- 13. Approve increase of CTE Building & Construction position at WHS from one section per day to two sections per day.
- 14. Approve the employment of Jenni Girard (10 days) & Drew Sanchez (22 days) as Summer School Credit Recovery Teachers at WHS, effective 6/10/24.
- 15. Approve the following 2024/25 WHS Fall Coaches:
 

Varsity Football – Head Coach	Paul Adams
Varsity Football – Assistants	Zachery Lopeteguy, TBD
Varsity Football – Volunteers	Bill Vader, Baduel Ramirez, John Chavez (pending clearance), Armando Bautista, Andrew Lederer
JV Football – Head Coach	Juan Puente
JV Football – Assistant	Pedro Bobadilla
JV Football – Volunteer	Adam Neuhauser, Anthony Arendt, Dave Rieck & Eric Yoder
Varsity Volleyball – Head Coach	Carol Martin
JV Volleyball – Head Coach	Kaylin Sheppard
Varsity Girls Tennis – Head Coach	Bibiana McNeil
Varsity Girls Tennis – Volunteer	David Ortega
Cheerleading – Head Coach	Freddy Vargas
Cheerleading – Volunteer	Heather Grill
Swimming – Head Coach	TBD
Cross Country – Head Coach	Robert Stupey
Cross Country – Volunteer	Rachel LaGrande
- 16. Approve the Classified Sub List.

**D. BUSINESS SERVICES**

- 1. Approve budget revision summary.
- 2. Approve warrants from 4/2/24 through 4/29/24.
- 3. Approve ASB Quarterly Reports (MES/WIS/WHS).

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

- 1. **(Action)** Approve the Certificated/Student Calendar with Revised Collaboration Days for 2024/25 School Year.
- 2. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:
 

BP 0450	Comprehensive Safety Plan
BP 0470	COVID-19 Mitigation Plan
BP 3516	Emergency and Disaster Preparedness Plan
BP 3550	Food Service/Child Nutrition Program

- BP 3551 Food Service Operations/Cafeteria Fund
- BP 3553 Free and Reduced Price Meals
- BP 4111/4211/4311 Recruitment and Selection
- BP 4118 Dismissal/Suspension/Disciplinary Action
- BP 4140/4240/4340 Bargaining Units
- BP 4157/4257/4357 Employee Safety
- BP 4218 Dismissal/Suspension/Disciplinary Action
- BP 5126 Awards for Achievement
- BP 5141.21 Administering Medication and Monitoring Health Conditions
- BP 5144 Discipline
- BP 6115 Ceremonies and Observances
- BP 6141.2 Recognition of Religious Beliefs and Customs
- BP 6175 Migrant Education
- BB 9320 Meetings and Notices
- BB 9323.2 Actions by the Board

3. (Action) Approve Resolution #2023-24-12 Lincoln’s Birthday Observance.

**B. EDUCATIONAL SERVICES**

- 1. (Action) Approve prospective graduates from WIS.
- 2. (Action) Approve prospective graduates from WHS.
- 3. (Action) Approve prospective graduates from WCHS.
- 4. (Action) Approve a new course at Willows High School – Honors Physics.

**C. HUMAN RESOURCES**

- 1. (Action) Approve Resolution #2023-24-13, Teacher Appreciation Week, May 6-10, 2024.
- 2. (Action) Approve Resolution #2023-24-14, Classified Employees Week, May 19-25, 2024.
- 3. (Action) Approve employment of Certificated Personnel for 2024/25.
- 4. (Action) Approve employment of Classified and Confidential personnel for 2024/25.
- 5. (Action) Approve employment of Management personnel for 2024/25.

**D. BUSINESS SERVICES**

- 1. (Action) Approve Independent Auditor’s Report for Period Ending June 30, 2022 (2021/22).
- 2. (Action) Approve 2023/24 Second Interim Report.
- 3. (Action) Approve Agreement with Shasta Union High School District for Information Technology Services for the 2024/25 school year.
- 4. (Action) Approve Agreement for Professional Services with Dannis Woliver Kelley for the 2024-26 school years.
- 5. (Action) Approve Change Order for Ginno Construction General Contractor – Murdock Elementary School TK Wing Modernization Project – Change Order No. 1 for Additional Abatement.
- 6. (Action) Approve Change Order for Ginno Construction General Contractor – Willows High School Front Office Modernization Project – Change Order No. 1 for Additional Abatement.

7. **ANNOUNCEMENTS**

- 7.1 Cinco de Mayo Celebration will be held on May 3, 2024 from 4:00 p.m.-7:00 p.m. at Jensen Park.
- 7.2 Teacher Appreciation Week is May 6-10, 2024.
- 7.3 Educator’s Hall of Fame Ceremony will be held on May 8, 2024 at 6:30 p.m. at Success Square in Orland.
- 7.4 WHS Open House will be held on May 8, 2024 at 5:00 p.m.
- 7.5 Lamb Derby will be held on May 9-12, 2024.
- 7.6 Glenn County Fair will be held May 16-19, 2024.
- 7.7 MES Open House will be held on May 22, 2024 at 5:00 p.m.
- 7.8 Classified Employees Week will be May 19-25, 2024.
- 7.9 WHS Scholarship Night will be held on May 23, 2024 at 6:00 p.m.
- 7.10 WIS/WHS Spring Concert – “Willows Goes to Space” will be held on May 30, 2024 at 6:00 p.m. at the WHS Gym.

7.11 The following are the dates and times for Graduations:

Willows Community High School	Wed, June 5, 2024	10:00 a.m.	Sycamore Park
Willows Intermediate School	Thurs, June 6, 2024	7:30 p.m.	WHS Football Field

- Willows High School                      Fri, June 7, 2024                      7:30 p.m.                      WHS Football Field
- 7.12 The Local Control and Accountability Plan (LCAP) Public Hearing and Preliminary Budget Public Hearing will be held on June 10, 2024 at 7:00 p.m.
- 7.13 The next Regular Board Meeting will be held on June 13, 2024 at 7:00 p.m.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

9. **CLOSED SESSION**

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.
- 9.2 Pursuant to §54957: Public Employee Discipline/Dismissal/Release.
- 9.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to §54956.9(d)(2), 1 case (Government Claim by Courtney Kluth).

10. **RECONVENE TO OPEN SESSION**

- 10.1 Announcement of Action Taken in Closed Session.

11. **ADJOURNMENT**

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to:

The Willows Unified School District Office at least three (3) working days prior to any public meeting.