

Willows Unified School District

Student Educational Field Trip Activity Request Form

(Complete and turn into Principal TWO WEEKS prior to scheduled activity)

Date(s) of Activity: April 24-26, 2024

Departure Time: April 24th pm

Termination Time: April 26th pm

Specific Destination(s): Ontario Convention Center, 2000 E Convention Center Way Ontario

Purpose of Field Trip: Community Engagement Initiative Peer Leading and Learning Network Meeting

Number of Students: 2

Grade level(s)/Class: 6th and 7th

School(s) Involved: Willows Intermediate School

Person in Charge: Michelle O'Dell

Phone #: 530-330-1040

Chaperones (including teachers):

Chris Harris, Xochitl Rodriguez, Katie Donovan, Cathy Fleming, Nicole Chavez, and Nora Ayala

Provision for Meals: Breakfast and lunch are included. Dinner will be reimbursed.

Estimated cost other than district transportation (specific breakdown)

Aiport parking, transportation from to and from the airport and venue, 3 dinners per person

If district transportation for the field trip is required, complete a Vehicle Request Form and submit to the building principal with this form.

I understand that this field trip is part of the school's regular curriculum and that all school rules and district policies will be in effect during the entire trip.

Teacher's Signature  Date 2/19/24

Principal Approval  Date 2/19/24