

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – April 6, 2023

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

AGENDA

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome to Visitors
- 1.3 Flag Salute

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for April 6, 2023.
- 2.2 Approve the Minutes of the Regular Meeting of March 2, 2023.

3. PUBLIC COMMENTS

4. REPORTS

- 4.1 Associated Student Body President
- 4.2 Employee Associations (WUTA & CSEA)
- 4.3 Principals
- 4.4 Director of Business Services
- 4.5 Director of Instructional Support Services
- 4.6 Director of Curriculum, Instruction & Assessment
- 4.7 Superintendent
- 4.8 Board of Education Members

5. CONSENT CALENDAR

A. GENERAL

- 1. Accept donation from Kathi Meckfessel & William Masters in the amount of \$50.00 for Morgan Cirigliano's 1st grade class.
- 2. Accept donation from Debra Guzman in the amount of \$250.00 for the Shady Creek Program.
- 3. Approve the disposal of obsolete kitchen equipment from MES.
- 4. Approve the WUSD Obsolete Technology Equipment list.
- 5. Approve the disposal of the obsolete textbooks at MES.
- 6. Approve the disposal of 6 fiberglass backboards, 2 glass backboards, and 8 winches from WIS.

B. EDUCATIONAL SERVICES

- 1. Approve Interdistrict Requests for Students #23-24-5 through #23-24-10 to attend school in the Willows Unified School District for the 2023/24 school year.
- 2. Approve Interdistrict Requests for Students #23-24-9 through #23-24-11 to attend school in another district for the 2023/24 school year.
- 3. Approve the Overnight Field Trip Request for the WHS ASB to attend the CASL (California Association of Student Leaders) State Convention in Santa Clara April 15-17, 2023.
- 4. Approve the Overnight Field Trip Request for FCCLA to attend the CTSO Capital Leadership Experience/State Officer Planning Meeting in Sacramento May 6-9, 2023.

C. HUMAN RESOURCES

- 1. Approve employment of Karissa Lutz, Instructional Aide I at MES, effective 3/8/23.
- 2. Approve employment of Briar Fleming, Yard Duty Supervisor/Crossing Guard at MES, effective 3/15/23.
- 3. Approve employment of Stephanie Lee, Yard Duty Supervisor/Crossing Guard at MES, effective 3/15/23.

4. Approve employment of Tracee Fink, After School Program Activity Assistant, effective 3/20/23.
5. Approve employment of Elizabeth Rodriguez, WIS PM Custodian, effective 3/27/23.
6. Approve employment of Rosa Gonzalez, Yard Duty Supervisor/Crossing Guard at WIS, effective 4/3/23.
7. Approve employment of Erin Taylor, Executive Assistant to the Superintendent/HR Specialist, effective 4/3/23.
8. Approve employment of Rosa Esparza-Contreras, Behavior Intervention Aide at MES, effective 4/17/23 (pending clearance).
9. Approve the Job Share of Kayla Hurt Bassetti (89 days) and Deidre Romano (94 days) for the MES ELA Intervention Teacher, effective 8/8/23 – 6/7/24.
10. Approve employment of Sara Cervantes, MES Math Intervention Teacher, effective 8/8/23.
11. Approve employment of Ashlynn Geiger, MES 2nd Grade Teacher, effective 8/8/23.
12. Approve the extra duty assignments:

MES Tutoring	Sara Cervantes
WHS Saturday School	Heidi Vasquez
13. Approve employment of the following Expect Success Summer Camp positions (22 days, June 12 - July 14):

Counselors	Gloria Barragan, Tracee Fink, Maria Franco, Maria Garcia, Sopheap Kruoch, Panra Lor, Daniel Macias, Angel Medina, Julia Medina, Angelica Medrano, Rebeka Mercado, Sheyenne Munguia, Anna Pearson, Erika Pineda, Emily Silva, Gene Smith, Kaitlyn Swihart, Irma Weinrich, Cathy Yang, Leeci Camarena, Haley Thomas
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14. Approve the Classified Substitute List.

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 2/28/23 through 4/3/23.

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Accept selection committee’s recommendations for the 2023 Glenn County Educator’s Hall of Fame Award recipients. (Kirsten Gray & Margaret Parisio)
2. **(Information/Discussion)** Williams Uniform Complaints Quarterly Report. (There were no complaints)

B. EDUCATIONAL SERVICES

1. **(Action)** Approve the Adoption of McGraw-Hill: California Inspire Science Curriculum for grades K-5.
2. **(Action)** Approve the WUSD Transportation Plan.

C. HUMAN RESOURCES

1. **(Action)** Increased Hours and Work Days for the Bilingual Parent Liaison.

D. BUSINESS SERVICES

1. **(Action)** Approve 2022/23 Second Interim Report.
2. **(Action)** Approve Agreement with Shasta Union High School District for Information Technology Services for the 2023/24 school year.

7. ANNOUNCEMENTS

- 7.1 There will be a district-wide break from April 10-14, 2023.
- 7.2 The following are the dates and times for Open House at the different school sites:

Tuesday, May 2, 2023 at 5:30 p.m.	Willows Community High School
Wednesday, May 3, 2023 at 5:00 p.m.	Willows High School
Thursday, May 17, 2023 at 5:30 p.m.	Murdock Elementary School
- 7.3 The next Regular Board Meeting will be held on May 4, 2023, at 7:00 p.m.
- 7.4 Lamb Derby festivities will take place May 11-14, 2023.
- 7.5 Glenn County Fair will be held May 17-21, 2023.

8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

9. **CLOSED SESSION**

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.
- 9.2 Pursuant to Government Code §54956.9(d): Anticipated Litigation – one case.

10. **RECONVENE TO OPEN SESSION**

- 10.1 Announcement of Action Taken in Closed Session.

11. **ADJOURNMENT**

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to:

The Willows Unified School District Office at least three (3) working days prior to any public meeting.