

# WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – February 2, 2023

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

## MINUTES

### 1. OPEN SESSION – CALL TO ORDER

1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Members present were Jeremy Geiger, Kirsten Gray, Margaret Parisio, and Gina Taylor. Members absent: Lourdes Ruiz

1.2 Welcome to Visitors

1.3 Flag Salute

### 2. AGENDA/MINUTES

2.1 Approve the Agenda for February 2, 2023.

Gina Taylor moved, seconded by Margaret Parisio to approve the Agenda for February 2, 2023.

**AYES: Geiger, Gray, Parisio, and Taylor**

**NOES: None**

**ABSENT: Ruiz**

**MOTION PASSED: 4-0-1**

2.2 Approve the Minutes of the Regular Meeting of January 12, 2023.

Jeremy Geiger moved, seconded by Gina Taylor to approve the Minutes of the Regular Meeting of January 12, 2023.

**AYES: Geiger, Gray, Parisio, and Taylor**

**NOES: None**

**ABSENT: Ruiz**

**MOTION PASSED: 4-0-1**

### 3. PUBLIC COMMENTS - None

### 4. REPORTS

#### 4.1 **Associated Student Body President – Karlee Lanzi reported:**

- Successful Winter Homecoming.
- Varsity volleyball team played the senior boys team.
- Winter sports Senior nights for basketball, soccer, and wrestling will be coming up.
- Winter Ball was successful.
- Planning the Sadie's dance, Mr. Honker event, and powderpuff game.

#### 4.2 **Employee Associations (WUTA & CSEA)**

##### **WUTA – Cathy Fleming reported:**

- Meeting monthly with the Superintendent.
- Attended the School Culture by Design Summit in Red Bluff along with other teachers. It was an excellent event. Hoping to bring that organization to the staff development day in September.
- CTA offers a new teachers conference.

##### **CSEA – Kathleen Morrison reported:**

- Held a first meeting in 2023 on January 26, 2023.
- Working on fundraisers to provide scholarships to two WHS seniors.
- Negotiations for 2022/23 school year are underway.
- Continuing to meet with the superintendent on a monthly basis.
- After school program staff appreciated the training they were able to attend.

#### 4.3 **Principals**

##### **MES – Miguel Barriga reported:**

- Mallard of the Month presentation will be held on February 3, 2023.

- At the last staff meeting, the teachers watched a video and then responded to an analysis of the video as it responds to teaching.
- NorCal-ELC had the winter institute on January 30-31, 2023. MES problem of practice is connected to putting in place a system how to better support kids with SEL.
- Attended another session of Hatching Results which expands the way counselors serve schools. At the elementary level, the counselor will be planning and delivering curriculum in the classrooms and expanding on family engagement strategies.
- Enjoys the coffee with the principal with the parents who attend.
- Allie White, and instructional aide, has started an after-school art club every Thursday 2:35-3:30. Hundreds of kids are interested.
- Hosted the Big Valley Lake Pomo Rancheria in January. It was a school-wide assembly. It was a great event, and a couple of the MES students participated.
- MES PTO arranged a Father-Daughter dance, and it was a huge success.
- Another round of teachers attended the School Culture by Design summit in Red Bluff.
- Held a school-wide rally to celebrate 100 days of school.
- Current enrollment is 608 to include 7 students on independent study.

**WIS – Chris Harris reported:**

- Current enrollment is 304:
  - 6<sup>th</sup> – 105
  - 7<sup>th</sup> – 102
  - 8<sup>th</sup> – 97
- Attendance through the first five months of school is just under 95%. Still work to be done.
- Boys basketball is going strong, and there was enough interest to have a second 7<sup>th</sup> grade team. Will be hosting a tournament.
- Held a school-wide student recognition assembly. The band played, and ASB played some games. Recognized Cardinal of the Quarter, 4.0 students and perfect attendance students.
- Approved the SARC at the last site council meeting.
- Attended the Hatching Results training with the school counselor.
- Progress report period ends on February 3, 2023.
- Will be holding the last UDL (Universal Design Learning) training by GCOE.
- Many professional development opportunities for our staff coming up this spring.
- WIS PTO will be holding a Chicken Teriyaki Bowl fundraiser on April 6, 2023.
- Nominated Kathleen Morrison as the WIS Classified Employee of the Year through the Butte-Glenn ACSA.

**WHS – Julie Carriere reported:**

- Hatching Results and Nor-Cal ELC have been excellent trainings.
- Last and final FAFSA night is February 13, 2023 from 5:30-8:00 p.m. All seniors must complete the FAFSA.
- SAT will be held on March 22, 2023.
- Students are beginning to be accepted into colleges. Most of the CSUs have sent out their notifications. UCs and private universities announce later this spring.
- Master schedule is coming together. Students will begin signing up for classes.
- Homecoming week was a success.
- Focusing on students with tier two needs, having conversations with parents and students.
- Held a community coffee with some members of the community to discuss the Ag Barn. Was a great way to meet with community members. Will continue to schedule other community meetings in the future at locations throughout the city.
- Student of the month was Jared Silva.
- Held a perfect attendance gathering in the WHS library for the two students who had perfect attendance.
- Bob Rawles, Athletic Director reported:
  - Winter Sports:
    - Wrestling – will be attending the SVL championships. Expect some athletes to move on the Division and Section championships.
    - Girls Basketball – The girls really enjoyed the season.
    - Boys Basketball – expect to make the playoffs.
    - Boys and Girls Soccer – potential to make the playoffs.

- Spring Sports are in the process of signups. Working on clearing the volunteer coaches.

**WCHS – Emmett Koerperich reported:**

- Current enrollment is 26.
- 4 seniors are on track to graduate in mid-March.
- WHS Career Tech is presenting an 8-week series on Career Exploration Lessons on Wednesdays.
- Scheduled a ranger led snowshoe hike at Lassen National Park on March 3, 2023.
- Randy Calderon, student, shared his experience at WCHS.

**4.4 Director of Business Services – No report**

**4.5 Director of Instructional Support Services – Michelle O’Dell reported:**

- SPARK
  - Thank you to Mr. Barriga, Mr. Harris, and staff for their support of the program.
  - WIS had its first salad party with the first lettuce harvest from the vertical hydroponic farm.
  - Attended the Region 2 Expanded Learning Conference in Redding, along with seven after school staff.
  - Holding a parent event on February 17, 2023 from 3:00pm-5:00pm.
  - Starting January 1, 2023 the state resumed the 85% program attendance requirement needed to receive full grant funding.
    - Started notifying parents of the change in December (verbal warnings and newsletter items). The requirement was already in the parent handbook, it just hadn’t been enforced for three years due to COVID-19.
    - Participants not meeting the requirement are being given 2 warnings in writing and given time to increase their attendance or risk being dropped from the program to allow someone from the waitlist (60 students) to fully take advantage of the program.
- Independent Study (ISP)
  - Long term ISP enrollment: MES-7, WIS-2, WHS-13
- Engagement Team
  - Next Parent Academy will be held February 16, 2023 at 6:00 p.m. The topic will be tobacco education and will be presented by the Glenn County SWAT Club.
  - Holding a Cinco de Mayo fundraiser on May 5, 2023 at Jensen Park to raise money for the food for a cultural celebration to be held in the fall. Working with the WHS Boosters to put on this event.

**4.6 Director of Curriculum, Instruction & Assessment – Scott Booth reported:**

- SARCS are completed. Thank you to all sites for the hard work in completing them.
- CALPADS Fall 2 submission deadline is February 24, 2023.
- Risk Management Accreditation Program (RMAP) application through Golden State Risk Management Authority (GSRMA) is due on February 28, 2023.
- Held a Curriculum, Instruction, and Assessment Advisory (CIA) meeting on January 17, 2023.
- Science Adoption Team from MES met on January 24, 2023 and selected McGraw Hill Inspire science program, which will be posted for public review and go through the vetting process with CIA in March prior to bringing it before the Board.
- Hosted the third Hatching Results Counselor training, which included a review of the counseling lessons that have been completed.
  - MES lesson was with 1<sup>st</sup> grade and focused on “personal space”
  - WIS lesson was with 7<sup>th</sup> grade and focused on “Money Matters”
  - WHS lesson was with 9<sup>th</sup> grade and was the “High School 101”
- Next week is National School Counseling Week. Great counseling team in WUSD.
- Distributed and went over information on the Ethnic Studies requirement for the upcoming school years.
- SBAC site testing coordinator’s training will be February 6, 2023.
- Physical Fitness Testing training for all PE teachers will be held on February 8, 2023.
- Working on finalizing site testing schedules.

**4.7 Superintendent – Emmett Koerperich reported:**

- 82 faculty, staff, and family members have signed up for the district road trip to see the Sacramento Kings on Saturday, March 4, 2023.
- Made a presentation to the City Council in January about the Ag facility. Mayor directed the city manager to initiate a feasibility study of all city property as a potential site for our project. No decision on the District’s request will be made until the study is complete.

- Met with Councilman Jeff Williams, Julie Carriere, two County Board of Supervisors, and other members of the community to discuss alternative locations for the Ag facility in the event the city council denies the District's request. Discussed the possibility of the district working the County of Glenn to acquire the property adjacent to the current barn that we currently lease from the county.
- District enrollment is 1,413.
- Effective January 1, 2023, the state has begun monitoring the after school program requirement of 85% attendance to fund the program again. Parents have been notified of the change. There is a waiting list for the program and students must maintain 85% (15 hours/week) attendance to remain eligible for the program.
- After school program provides enrichment activities in addition to the academic focus. Staff have been provided training to support what is happening in the classroom.
- Attended the WHS Booster Club meeting to seek assistance for the Cinco de Mayo celebration. This event will provide funds to purchase food supplies for the multi-cultural event that will be held in the fall.
- Met with site principals and the maintenance/grounds staff discussing the opening of the grounds position and the opportunity to hire someone with a strong work ethic. Site principals are now communicating with maintenance and operations when issues arise.
- The roof is leaking at WHS. Steven Permann is working with Garland Company, the manufacturer of the product used in 2017 to determine next steps.
- Public address systems at all three sites are not fully functioning on all areas of the campuses. Working with Voltage Specialists and Christensen Communications to upgrade the systems.
- WIS project bid opening is on February 9, 2023. Several contractors showed up at both bid walks.
- Met with the staff of All American Emergency Services in Corning regarding mobile offices for the administration office staff during the modernization starting in April.
- Looking forward to the WHS Boosters Club dinner.

**4.8 Board of Education Members**

**Kirsten Gray reported:**

- Good feedback from the community on the Father/Daughter dance at MES.
- Enjoyed the pictures from MES and WIS for the 100 days of school.
- Enjoyed the closed campus food during the Winter Homecoming.
- Remind the coaches who are being approved to promote positive attitudes on and off the field.

**Margaret Parisio reported:**

- Attended some of the boy's basketball games.
- Attended the City Council meeting for the WHS Ag facility presentation. Hoped more information was done before the presentation.

**Gina Taylor reported:**

- Attended the City Council meeting for the WHS Ag facility presentation. Good job laying the foundation. Don't give up on this worthwhile project.
- Saw the students and staff at MES celebrate the 100 days of school. It was a fun day.
- Ensure that all the coaches being approved understand that once approved, they represent the District at all times. Their behavior at other school events will be noticed. They need to be representative of what we want coaches - leaders, positive role models and with exemplary sportsmanship.
- Attended boy's basketball games.

**Jeremy Geiger reported:**

- With the approval of the coaches, it is the job of the staff to hold them accountable in how they behave.

**5. CONSENT CALENDAR**

**A. GENERAL**

1. Accept donation from HB Ranch & Home Properties in the amount of \$150.00 for Mrs. Boer's class at MES.
2. Accept donation from Daryl Adams of two NBA backboards and rims for the WIS gym.
3. Approve the disposal of a Delta Uni-Saw/Table Saw from Willows High School Wood Shop.
4. Approve the Comprehensive School Safety Plan for 2022/23.

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict Request for Students #22-23-37 through #22-23-38 to attend school in another district for the 2022/23 school year.

2. Approve Interdistrict Request for Students #23-24-2 through #23-24-4 to attend school in another district for the 2023/24 school year.
3. Approve the Overnight Field Trip Request for the WHS Wrestling Team to attend a tournament in Etna February 10-11, 2023.
4. Approve the Overnight Field Trip Request for FCCLA to attend the State Leadership Conference in Riverside April 22-26, 2023.
5. Approve the Spring 2023 Butte College Concurrent (Non-CCAP) Enrollment for WHS students.
6. Approve the School Accountability Report Cards (SARCs) for all schools: Murdock Elementary, Willows Intermediate, Willows High, and Willows Community High.

**C. HUMAN RESOURCES**

1. Accept the resignation of Kevin Acevedo, Groundskeeper II, effective 1/26/23.
2. Accept the resignation of Valeria Chavez, After School Program Activity Assistant, effective 2/17/23.
3. Approve the retirement of Julie Soeth, Administrative Assistant to the Superintendent, effective 7/1/23.
4. Approve the employment of Curt Hobbs, Yard Duty Supervisor/Crossing Guard at MES, effective 1/23/23.
5. Approve the employment of Garrett Pasero, Yard Duty Supervisor/Crossing Guard at WIS, effective 2/1/23.
6. Approve the employment of Isabel Robles, Instructional Aide I at WIS, effective 2/9/23.
7. Approve the employment of Kassandra Troughton, Instructional Aide I at WIS, tentatively effective 2/13/23 (pending clearance).
8. Approve the employment of Meghan Cohan, Instructional Aide I at MES, effective 2/13/23 (pending clearance).
9. Approve the employment of the following employees for the ELOP Intersession Sports Camp that runs from 2/22/23-2/25/23:

|                  |   |
|------------------|---|
| Coaches          | Amanda Hutson, Andrew Sanchez, and Jose Barajas   |
| Engagement Staff | Valeria Chavez, Angelica Medrano, Rebeka Mercado, Nora Ayala, Kaitlyn Swihart, Diana Curiel, Irma Weinrich, Julia Medina-Nava, Sopheap Kruoch, Gene Smith, Anna Pearson |
10. Approve the employment of the following employees for the ELOP Intersession Sports Camp that runs from 3/17/23-3/18/23:

|                  |   |
|------------------|---|
| Coaches          | Hunter Thompson, Bibiana McNeil, Michaela Soeth, and Freddy Vargas  |
| Engagement Staff | Valeria Chavez, Angelica Medrano, Rebeka Mercado, Nora Ayala, Nicole Chavez, Kaitlyn Swihart, Diana Curiel, Irma Weinrich, Haley Thomas, Julia Medina-Nava, Gene Smith, and Emily Silva, Anna Pearson |
11. Approve the Classified Substitute List.
12. Approve the Extra Duty Assignments at WHS:

|                            |            |
|----------------------------|------------|
| Athletic Event Supervision | Paul Adams |
| Home/Hospital Teacher      | Bob Rawles |
13. Approve the following WHS Spring Sports Coaches for the 2022/23 school year:

|                            |   |
|----------------------------|---|
| JV Baseball Head Coach     | Paul Adams  |
| Baseball Volunteer Coach   | Daryl Adams   |
| Softball Volunteer Coaches | Karissa Lutz & Makayla Mitchell (pending clearance) |
14. Approve the following WHS Football Coaches for the 2023/24 school year:

|                           |   |
|---------------------------|---|
| Varsity Head Coach        | Jimmy O'Reilly                                      |
| Varsity Assistant Coaches | Paul Adams & Andrew Lederer                         |
| Varsity Volunteer Coaches | Zac Lopeteguy & Lino Rodriguez                      |
| JV Head Coach             | Juan Puente   |
| JV Assistant Coach        | Pedro Bobadilla                                     |
| JV Volunteer Coaches      | Adam Neuhauser & Anthony Arendt (pending clearance) |

**D. BUSINESS SERVICES**

1. Approve budget revision summary.
2. Approve warrants from 1/10/23 through 1/27/23.
3. Approve ASB Quarterly Reports – MES/WIS/WHS.

President Geiger pulled Item #5C-3 for discussion.

Jeromy Geiger moved, seconded by Gina Taylor to approve the Consent Calendar.

**AYES: Geiger, Gray, Parisio, and Taylor**

**NOES: None**  
**ABSENT: Ruiz**  
**MOTION PASSED: 4-0-1**

Item #5C-3 - President Geiger thanked Julie Soeth for her 20 years of service and specifically her time working with the Board in her position at the District Office.  
Jeromy Geiger moved, seconded by Gina Taylor to approve Item #5C-3.

**AYES: Geiger, Gray, Parisio, and Taylor**  
**NOES: None**  
**ABSENT: Ruiz**  
**MOTION PASSED: 4-0-1**

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

|           |  |
|-----------|--|
| BP 0430   | Comprehensive Local Plan for Special Education |
| BP 0450   | Comprehensive Safety Plan                      |
| BP 0460   | Local Control and Accountability Plan          |
| BP 3260   | Fees and Charges                               |
| BP 3460   | Financial Reports and Accountability           |
| BP 3515   | Campus Security                                |
| BP 3540   | Transportation                                 |
| BP 5131.7 | Weapons and Dangerous Instruments              |
| BP 5142   | Safety   |
| BP 5148.2 | Before/After School Programs                   |
| BP 6146.1 | High School Graduation Requirements            |
| BB 9220   | Governing Board Elections                      |
| BB 9223   | Filling Vacancies                              |
| BB 9323   | Meeting Conduct                                |

Gina Taylor moved, seconded by Margaret Parisio to approve the above Board Policies per CSBA’s Policy Guidesheet Recommendations.

**AYES: Geiger, Gray, Parisio, and Taylor**  
**NOES: None**  
**ABSENT: Ruiz**  
**MOTION PASSED: 4-0-1**

**B. EDUCATIONAL SERVICES**

1. **(Information)** Educator Effectiveness Plan. Scott Booth went over the plan. Information only – no action taken.

2. **(Action)** Approve the Adoption of the science curriculum “Biology” published by SAVVAS Learning for grades 9-12.

Gina Taylor moved, seconded by Jeromy Geiger to approve the Adoption of the science curriculum “Biology” published by SAVVAS Learning for grades 9-12.

**AYES: Geiger, Gray, Parisio, and Taylor**  
**NOES: None**  
**ABSENT: Ruiz**  
**MOTION PASSED: 4-0-1**

3. **(Action)** Approve the Supplemental Novel “Mississippi Trial, 1955” for Willows Intermediate School.  
Jeromy Geiger moved, seconded by Gina Taylor to approve the Supplemental Novel “Mississippi Trial, 1955” for Willows Intermediate School.

**AYES: Geiger, Gray, Parisio, and Taylor**  
**NOES: None**  
**ABSENT: Ruiz**  
**MOTION PASSED: 4-0-1**

4. **(Action)** Approve the New Courses at Willows High School:
- US History Through Film
  - Broadcast Journalism

- Art and History of Floral Design
- Sports Leadership

Gina Taylor moved, seconded by Jeromy Geiger to approve the abovementioned new courses for Willows High School.

**AYES: Geiger, Gray, Parisio, and Taylor**

**NOES: None**

**ABSENT: Ruiz**

**MOTION PASSED: 4-0-1**

5. **(Action)** Approve expulsion of Student #2022-23-03 for the remainder of the 2022/23 school year. Student to comply with agreed upon Suspended Expulsion Order. Any violation of this Order will result in the student's immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing.

Gina Taylor moved, seconded by Margaret Parisio to approve the expulsion of Student #2022-23-03 for the remainder of the 2022/23 school year, with the condition that any violation of this Order will result in the student's immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing.

**AYES: Geiger, Gray, Parisio, and Taylor**

**NOES: None**

**ABSENT: Ruiz**

**MOTION PASSED: 4-0-1**

6. **(Action)** Approve expulsion of Student #2022-23-04 for the remainder of the 2022/23 school year.

Gina Taylor moved, seconded by Margaret Parisio to approve the expulsion of Student #2022-23-04 for the remainder of the 2022/23 school year.

**AYES: Geiger, Gray, Parisio, and Taylor**

**NOES: None**

**ABSENT: Ruiz**

**MOTION PASSED: 4-0-1**

**C. HUMAN RESOURCES**

1. **(Action)** Approve the Job Description for the Executive Assistant to the Superintendent/HR Specialist.

Gina Taylor moved, seconded by Margaret Parisio to approve the job description for the Executive Assistant to the Superintendent/HR Specialist.

**AYES: Geiger, Gray, Parisio, and Taylor**

**NOES: None**

**ABSENT: Ruiz**

**MOTION PASSED: 4-0-1**

**D. BUSINESS SERVICES**

1. **(Action)** Approve Resolution #2022-23-04 Authorizing the Demolition of a Replaced Restroom Building at WIS.

Jeromy Geiger moved, seconded by Kirsten Gray to approve Resolution #2022-23-04 Authorizing the Demolition of a Replaced Restroom Building at WIS. (Roll call vote was taken.)

**AYES: Geiger, Gray, Parisio, and Taylor**

**NOES: None**

**ABSENT: Ruiz**

**MOTION PASSED: 4-0-1**

2. **(Action)** Approve Independent Auditor's Report for Period Ending June 30, 2021 (2020/21).

Gina Taylor moved, seconded by Jeromy Geiger to approve the Independent Auditor's Report for Period Ending June 30, 2021 (2020/21).

**AYES: Geiger, Gray, Parisio, and Taylor**

**NOES: None**

**ABSENT: Ruiz**

**MOTION PASSED: 4-0-1**

7. **ANNOUNCEMENTS**

- 7.1 The WHS Boosters Annual Fundraising Dinner will be held on Saturday, February 4, 2023 at 6:00 p.m., St. Monica's Parish Hall.

- 7.2 There will be a Special Board Meeting on February 13, 2023, at 5:00 p.m. at the Willows Unified School District Office.
- 7.3 Murdock PTO will be holding a Spaghetti Feed Fundraiser on February 16, 2023 from 4:00 p.m.-7:00 p.m.
- 7.4 There will be a district-wide break from February 20-24, 2023.
- 7.5 The next Regular Board Meeting will be held on March 2, 2023, at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:27 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger will report out into Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:41 p.m.

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.
- 9.2 Pursuant to §54957: Public Employee Discipline/Dismissal/Release.

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session.

At 9:41 p.m., the meeting reconvened to Open Session. President Geiger reported out:

- 9.1: Update given to the Board, Direction Given to the Superintendent.
- 9.2: Update given to the Board.

11. **ADJOURNMENT**

Meeting adjourned at 9:42 pm.