

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – January 12, 2023

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Members present were Jeromy Geiger, Kirsten Gray, Margaret Parisio, Lourdes Ruiz, and Gina Taylor.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Scott Booth.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for January 12, 2023. President Geiger requested to pull BP 6146.1 High School Graduation Requirements from Item #7A-2. Will bring back next month.
Jeromy Geiger moved, seconded by Gina Taylor to approve the Agenda for January 12, 2023 as amended.
AYES: Geiger, Gray, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
- 2.2 Approve the Minutes of the Regular & Organizational Meeting of December 15, 2022.
Jeromy Geiger moved, seconded by Gina Taylor to approve the Minutes of the Regular & Organizational Meeting of December 15, 2022.
AYES: Geiger, Gray, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0

3. RECOGNITION OF RETIREE

- 3.1 **Peggy Morton** – Emmett Koerperich presented Peggy Morton with a plaque of recognition for her 20 years of service as a Yard Duty Supervisor/Crossing Guard to WUSD.

4. PUBLIC COMMENTS - None

5. REPORTS

- 5.1 **Associated Student Body President** – No report
- 5.2 **Employee Associations (WUTA & CSEA)**
WUTA – President Cathy Fleming reported:
 - Welcome new board members.
 - Thank you to the District for the Christmas social.**CSEA – President Kathleen Morrison reported:**
 - Elected a new executive board.
 - President – Kathleen Morrison
 - Vice President – Rosa Hernandez
 - Secretary – Beverly Appleton
 - Treasurer – Jaime Thorpe
 - Thank you to Peggy Morton for her years of service.
 - Classified employees are very happy with the leadership of Michelle O’Dell. She is doing a great job.
- 5.3 **Principals**
WCHS – Emmett Koerperich reported:
 - Enrollment is 24.
 - At the conclusion of the semester, every student earned credits.
 - 3 of the 8 seniors are on track to graduate.**WHS – Julie Carriere reported:**

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- Students have been on two trips this year – Inline College and University of San Francisco.
- Amanda Hutson and Jose Cano have been very active with outreach to universities and higher education with 10-12 grade students.
- Teachers are submitting new elective courses to be considered for next year’s master schedule. Will be presenting these ideas to the CIA team to determine which would be best for students.
- Partnering with the GCOE Health Educator and are setting students up with tobacco and vaping courses if they are caught vaping on campus.
- Campus Supervisor, Paul Adams, started on January 3, 2023. He’s working out better than anticipated.
- Invited neighbors adjacent to the proposed Ag Barn to a community coffee at Carte Blanche to discuss the project. Eight neighbors attended and voiced their concerns about the site and about the behavior of the students.
- Bob Rawles, Athletic Director reported:
 - Met with football staff for breakfast at Black Bear to discuss plans for the future to include incorporating the Junior Honkers into the program. Purchased a season pass for both WHS and Junior Honkers staff to the Glazier Clinics, which is a famous football coaching clinic. In person and online clinics are available.
 - WHS Honker Alumnus, Daryl Adams, has donated two \$1,500 professional NBA backboards and rims. WHS already has new backboards and rims, so they will be donated to WIS.
 - Gave an update on Winter sports in the form of poetry.

WIS – Chris Harris reported:

- Welcome new board members.
- Condolences to all those that knew and worked with Steve Sailsbery on the news of his passing.
- Enrollment is 306:
 - 6th – 106
 - 7th – 103
 - 8th – 96
- Attendance for the regular program through the first five months is 94.02%. Need to work on it.
- Boys basketball is off to a great start.
- The New Year’s bash put on by the WIS PTO was successful.
- Attended an FBI active shooter training at Shasta College.
- Moved some 6th grade students around to start the third quarter in the hopes to provide the interventions they need.
- Meeting with 8th grade students who are at risk of not graduating.
- Will be recognizing the 34 students who had perfect attendance during the 1st semester, along with the 41 students who received a 4.0 grade point average.
- Site Council will be meeting January 19, 2023 and will be approving the SARC.
- Continuing to meet with GCOE staff on the Universal Design for Learning.
- Working on changes for next year’s Master Schedule. Looking to refine and improve on what is happening.
- Staff celebration is scheduled for January 13, 2023 at the home of Mrs. Briones.
- Congratulations to Mr. Barriga for being recognized as the Elementary Principal of the Year.

MES – Miguel Barriga reported:

- Completed the second MapGrowth assessment. Grade level teams, with the intervention team, have reviewed the data. Teachers are also using other measures to check on student progress.
- Various state testing windows are approaching. Looking forward to seeing positive results.
- Academically at-risk students that could possibly qualify for Tier 3 interventions have also been identified through the math and ELA teams. The counselor is working hard to do additional assessments with the end goal of providing those academic learning needs.
- The December events with MES PTO were a big success. They are planning the Father/Daughter dance and spaghetti dinner. The dance will take place on January 21, 2023.
- Native American Dancers from the Big Valley lake Pomo Rancheria will be at MES on January 13, 2023. This is a way to engage the Native American community.
- Stacy Lanzi attended the School Safety Summit in Redding on January 6, 2023. School safety is our first priority.
- Congratulations to Peggy Morton on her 20 years of service to the District.
- Enrollment is 602, including 7 students on independent study.

5.4 Director of Business Services – Debbie Costello reported:

- Governor’s 2022/23 January budget proposal has been released, providing mostly good news for K-14 public education despite lower revenues than anticipated in the last budget. This proposal kicks off a six-month process to develop the 2023 budget and much can change before a final budget.
- P1 Attendance has been completed and submitted. ADA has increased as compared to 2021/22 P2 from 1279.5 to 1301.98 but is below what was projected in the 2022/23 adopted budget. Actual enrollment is lower than what was projected.
- Despite some challenges and delays, continuing to work on implementation of additional components of the new Escape Financial System and the Frontline absence management utilization. Also implementing a new integrated platform, Frontline Central, to more efficiently on-board new employees and manage HR functions and will be working towards transitioning to online timesheets as of July 1, 2023.
- Two new computer techs (Eric Chavez and Nelson Slen) both started work on January 3, 2023 and have been working with Shasta Union High School District in Redding to get up to speed. Making great progress already. Expect to be fully transitioned from GCOE by the end of January.
- Looking forward to our new Director of Food Services starting work by the end of January.

5.5 Director of Instructional Support Services – Michelle O’Dell reported:

- ELOP – Expanded Learning Opportunities Program
 - Funding carries the requirement of offering 30 days of 9-hour programming to students TK-6 from July 1, 2022 to June 30 2023.
 - Prep Academy before school started counted for 10 days.
 - Summer School in June will count for 14 days.
 - Will be offering 6 days for intersession camps.
 - February 22-25 will be basketball in the morning and soccer in the afternoon.
 - March 17-18 will be dance in the morning and tennis in the afternoon.
 - Partnering with basketball, soccer, and tennis programs to run the camps.
 - Coaches will be planning the station activities and staff the stations.
 - Athletes will run the stations and classified staff will rotate their students through the stations.
 - Character development stations will also be included.
- Independent Study (ISP)
 - Long term ISP enrollment: MES-7, WIS-2, WHS-10
- Engagement Team
 - Started a WUSD Facebook page in an effort to connect with parents and community members.
 - Next Parent Academy will be held at GCOE on January 18, 2023 at 6:00 p.m. The topic will be Teen Talk which is a youth health education program presented by GCOE at WHS and WIS.
 - Planning upcoming events:
 - Partnering with MES to hold a Day of the Child Cultural Event in April.
 - A Cinco de Mayo fundraiser event.
 - Distributed certificates in honor of School Board Appreciation Month.

5.6 Director of Curriculum, Instruction & Assessment – Scott Booth reported:

- Continuing to work on SARCs at each site.
- Held a second LCAP advisory meeting, with 13 attendees.
- Prepping for the Consolidated Application (CARS) Winter reporting.
- Next Curriculum, Instruction, and Assessment Advisory (CIA) meeting will be held on January 17, 2023. Will review possible upcoming adoptions, templates for curriculum mapping and alignment and updating the calendar of professional development opportunities.
- Science Adoption Team from MES will be meeting on January 24, 2023 for the review and selection of their curriculum.
- Training for the testing season begins on January 25, 2023 and will meet with Site Testing Coordinators. Physical Fitness Testing training for all PE teachers will be held on February 8, 2023.

5.7 Superintendent – Emmett Koerperich reported:

- District social at Casa Ramos in December was a lot of fun. Better attendance from all sites.
- District enrollment is 1,419.
- Management team has been meeting to start strategizing for the upcoming state testing and planning improvements for next year.

- Working with Scott Booth and Debbie Costello to review drafts of the master schedules and meet with site administration on staffing needs.
- Met with Scott Booth and Julie Carriere, along with staff from GCOE to discuss the Ethnic Studies requirement in 2025. Scott Booth will do a presentation next month to explain what the requirements are and some options.
- Scheduled a meeting with Chris Harris, Julie Carriere and counselors to meet with Glenn County Mental Health Services and GCOE staff members to discuss educational alternatives to suspension for tobacco and marijuana use. Both GCOE and Glenn County Mental Health have similar services, so want to get everyone together to discuss support services for our students.
- Rainstorms have created a few minor issues with transportation. Plan B routes were implemented due to road closures. Parents were notified when routes changes occurred.
- Scheduled a meeting with site administrators, Steven Permann, Rosa Hernandez and the GCOE SELPA Director, and the GCOE Maintenance Lead to discuss and clarify who is responsible for the maintenance and upkeep of GCOE buildings on our sites.
- Maxwell Unified School District has expressed interest in taking the WIS portables. Will go through the surplus process at a forthcoming board meeting.
- Held a town hall meeting at Carte Blanche with Ag teachers, Julie Carriere and the neighbors to the potential Ag barn site to discuss the proposed Ag facility. Purpose was to alleviate concerns and to minimize the rumors out in the community. Many neighbors were in opposition to the project and indicated they would be at the next city council meeting. The project is on the January 24 City Council meeting agenda as an information item.
- WHS kitchen project has run into a problem. The plumbing in the floor is not usable, and everything will need to be replaced. This will require moving the concrete floor and replacing everything, creating a potential delay in the completion date.
- Participated in a Zoom meeting with Debbie Costello and Eastshore Consulting to explore options for financing other high priority projects. Eastshore provides financial and facilities planning advice. They will be at the March Board meeting to discuss their recommendations.
- Distributed and reviewed the “Upcoming Projects – Bidding and Construction Schedules”.
- Steve Sailsbery’s memorial service will be held on January 14, 2023 at 10:00 a.m.
- Miguel Barriga has been selected as the Butte/Glenn ACSA Elementary Principal of the Year.

5.8 Board of Education Members

Kirsten Gray reported: No report

Lourdes Ruiz reported:

- Congratulations to Miguel Barriga on being selected as the Elementary Principal of the Year. Evident why he was nominated. He has great leadership.

Margaret Parisio reported:

- Impressed with how MES staff supports Miguel Barriga. Congratulations on his selection as the Elementary Principal of the Year.

Gina Taylor reported:

- Elected this year’s president of the Golden State Risk Management Authority Board of Directors. She is the school district representative. Glad WUSD utilizes all resources available to districts and the District gets a dividend back every year.
- Congratulations to Miguel Barriga on being selected as the Elementary Principal of the Year. Huge impact since he has started 18 months ago.

Jeromy Geiger reported:

- Congratulations to Miguel Barriga on being selected as the Elementary Principal of the Year. Speaks volumes as to the type of person he is and what he brings to the table.

6. CONSENT CALENDAR

A. GENERAL

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Request for Students #22-23-52 through #22-23-54 to attend school in the Willows Unified School District for the 2022/23 school year.
2. Approve Interdistrict Request for Students #22-23-34 through #22-23-36 to attend school in another district for the 2022/23 school year.

- 3. Approve Interdistrict Request for Students #23-24-1 through #23-24-3 to attend school in the Willows Unified School District for the 2023/24 school year.
- 4. Approve the Overnight Field Trip Request for the WHS Wrestling Team to attend a tournament in Sacramento January 13- 14, 2023.

C. HUMAN RESOURCES

- 1. Approve the employment of Michael Bottarini, Director of Food Services, effective January 23, 2023 (pending clearance).
- 2. Accept the resignation of Courtney Bateman, Instructional Aide I at MES, effective January 3, 2023.
- 3. Approve the employment of the following coaches for the 2022/23 school year:

Varsity Baseball Head Coach	Bryan Buck
JV Baseball Head Coach	TBD
Baseball Volunteer Coach	Paul Adams
Varsity Softball Head Coach	Kristi Hill
JV Softball Head Coach	Marsha Squier
Softball Volunteer Coaches	Rachel LaGrande, Cassidy Millen, Bob Thurman
Boys Track Head Coach	Mike Biggs
Girls Track Head Coach	Robert Stupey
Track Volunteer Coach	Bob Rawles
Boys Tennis Head Coach	Hunter Thompson
Golf Head Coach	Jake Hutson

D. BUSINESS SERVICES

- 1. Approve budget revision summary.
- 2. Approve warrants from 12/13/22 through 1/5/23.

Gina Taylor moved, seconded by Lourdes Ruiz to approve the Consent Calendar.

AYES: Geiger, Gray, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

7. DISCUSSION/ACTION CALENDAR

A. GENERAL

- 1. **(Information)** Williams Uniform Complaints Quarterly Report. (There were no complaints.) - Information only – no action taken.
- 2. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 4030	Nondiscrimination in Employment
BP 4118	Dismissal/Suspension/Disciplinary Action
BP 4119.1/4219.1/4319.1	Civil and Legal Rights
BP 4140/4240/4340	Bargaining Units
BP 4216	Probationary/Permanent Status
BP 4218	Dismissal/Suspension/Disciplinary Action
BP 6146.1	High School Graduation Requirements
BP 6158	Independent Study
BP 6164.2	Guidance/Counseling Services
BP 6178	Career Technical Education
BP 7110	Facilities Master Plan
BP 7150	Site Selection and Development
BB 9100	Organization

Jeromy Geiger moved, seconded by Gina Taylor to approve the above Board Policies per CSBA’s Policy Guidesheet Recommendations.

AYES: Geiger, Gray, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

- 3. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0430	Comprehensive Local Plan for Special Education
BP 0450	Comprehensive Safety Plan
BP 0460	Local Control and Accountability Plan
BP 3260	Fees and Charges
BP 3460	Financial Reports and Accountability
BP 3515	Campus Security
BP 3540	Transportation
BP 5131.7	Weapons and Dangerous Instruments
BP 5142	Safety
BP 5148.2	Before/After School Programs
BB 9220	Governing Board Elections
BB 9223	Filling Vacancies
BB 9323	Meeting Conduct

Information only – no action taken.

B. EDUCATIONAL SERVICES

C. HUMAN RESOURCES

1. **(Action)** Approve the employment of Randy Prinz as the Part-time Driver’s Training Instructor. Lourdes Ruiz moved, seconded by Jeromy Geiger to approve the employment of Randy Prinz as the Part-time Driver’s Training Instructor (behind the wheel only) utilizing the WUSD driver’s training car.
AYES: Geiger, Gray, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0

D. BUSINESS SERVICES

1. **(Action)** Approve the 2022/23 First Interim Budget Report. Gina Taylor moved, seconded by Lourdes Ruiz to approve the 2022/23 First Interim Budget Report.
AYES: Geiger, Gray, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
2. **(Discussion)** Financial Options for Future Facilities Projects. Eastshore Consulting will make a presentation at the March board meeting.
3. **(Action)** Approve Agreement with Infinity Communications & Consulting for Category One E-Rate Consulting Services. Jeromy Geiger moved, seconded by Gina Taylor to approve the Agreement with Infinity Communications & Consulting for Category One E-Rate Consulting Services.
AYES: Geiger, Gray, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0

8. **ANNOUNCEMENTS**

- 8.1 Monday, January 16, 2023 is a district-wide holiday – Martin Luther King, Jr. Day.
- 8.2 Winter Homecoming is January 27, 2023.
- 8.3 The next Regular Board Meeting will be held on February 2, 2023 at 7:00 p.m. at the Willows Civic Center.
- 8.4 The WHS Boosters Annual Fundraising Dinner will be held on Saturday, February 4, 2023 at 6:00 p.m., St. Monica’s Parish Hall.

9. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:09 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger will report out into Open Session upon the conclusion of Closed Session.

10. **CLOSED SESSION**

Closed Session began at 8:19 p.m.

10.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.

11. RECONVENE TO OPEN SESSION

11.1 Announcement of Action Taken in Closed Session.

At 9:20 p.m., the meeting reconvened to Open Session. President Geiger reported out:

10.1: Update given to the Board. Direction given to the Superintendent.

12. ADJOURNMENT

Meeting adjourned at 9:21 p.m.