

WILLOWS UNIFIED SCHOOL DISTRICT
Office of the Superintendent

Date of Meeting: November 29, 2022

Request For Placement on Board Agenda:

AGENDA TOPIC: Declaration of Surplus / Obsolete Items

PRESENTER: Debbie Costello, Director of Business Services

Background Information:

Due to the modernization of the Willows High School kitchen, the items listed below have become obsolete or are no longer functional for their intended purpose. The administration would like to dispose of these items and requests that the board declare them as surplus. If the Board so acts, the surplus items will be made available for auction, thereafter to the general public of employees of the district for a period of ten (10) days. After that time the items would be disposed of through salvage sale or other appropriate means.

WHS Kitchen Equipment - to be disposed of:	
Asset #	Description
08386	Hobart Commercial Mixer, Model #D-300
04736	Hobart Mixer, Model A-200
08383	Wolf 6-Burner Stove, Model #
08370	Montague Convection Over, Model 115ZG
08381	Montague Convection Over, Model 115ZG
08382	Montague Convection Over, Model 115ZG
	Hobart Commercial Dishwasher, Model AM15
	Hobart Commercial Disposal, Model FD4/150-1
	Hacto Booster Heater (water), Model C-12
	Stainless dishwahr racks and tables
	Stainless 3-compartment sink with drainboards
	Stainless Prep Counter with single sink
	Stainless serving counter, custom
	Miscellaneous small kitchen items (pans, utensils, storage containers, etc.)
	Commercial Shelving (6 units from old pantry)

Recommendations:

The administration recommends the Board declare the items listed as surplus and available for liquidation.