

**WILLOWS UNIFIED SCHOOL DISTRICT**

**Regular Meeting – December 15, 2022**

**Regular Session 7:00 p.m.**

**Willows City Council Chambers**

**201 N. Lassen Street, Willows, CA 95988**

**MINUTES**

**1. OPEN SESSION – CALL TO ORDER**

1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Members present were Jeromy Geiger, Lourdes Ruiz, and Gina Taylor.

1.2 Welcome to Visitors

1.3 Flag Salute was led by Jeromy Geiger.

President Geiger asked for a moment of silence for Steve Sailsbery, an employee of WUSD for 30 years, who recently passed away.

**2. ORGANIZATIONAL MEETING**

2.1 Swearing In of New Board Members.

Superintendent Emmett Koerperich conducted the swearing in and administered the Oath of Office to current members Lourdes Ruiz and Gina Taylor and newly elected members Kirsten Gray and Margaret Parisio.

2.2 **(Action)** Election of Officers – President; Vice-President; Clerk

Lourdes Ruiz nominated Jeromy Geiger as President. Nominations were closed. Jeromy Geiger was elected with 4 yes votes (Gray, Parisio, Ruiz, and Taylor) and 1 abstention (Geiger).

Lourdes Ruiz nominated Gina Taylor as Vice President. Nominations were closed. Gina Taylor was elected with 5 yes votes.

Jeromy Geiger nominated Lourdes Ruiz as Clerk. Nominations were closed. Lourdes Ruiz was elected with 5 yes votes.

2.3 **(Action)** Appoint Secretary to the Board

Jeromy Geiger moved, seconded by Lourdes Ruiz to appoint Emmett Koerperich as Secretary to the Board.

**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

2.4 **(Action)** Authorization of Signatures

Jeromy Geiger moved, seconded by Gina Taylor to authorize the newly elected officers to sign documents on behalf of the Board.

**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

2.5 **(Action)** Designate Board Representatives as needed

a. Educators' Hall of Fame Committee (2 members) – Kirsten Gray and Margaret Parisio

b. Budget Committee (1 member) – Margaret Parisio

Jeromy Geiger moved, seconded by Lourdes Ruiz to appoint the abovementioned Board members as representatives to the listed committees.

**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

**3. AGENDA/MINUTES**

3.1 Approve the Agenda for December 15, 2022.

President Geiger requested that Item #6.2 be moved to Item #6.1.

Jeromy Geiger moved, seconded by Gina Taylor to approve the Agenda for December 15, 2022 as amended.

**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

3.2 Approve the Minutes of the Regular Meeting of November 3, 2022 and the Special Meeting of November 29, 2022.

Lourdes Ruiz moved, seconded by Jeromy Geiger to approve the Minutes of the Regular Meeting of November 3, 2022 and the Special Meeting of November 29, 2022.

**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

4. **RECOGNITION OF RETIREE**

4.1 Sallie Kormos – Ms. Kormos was not present. Board members shared their appreciation for her more than 17 years of service to WUSD.

5. **PUBLIC COMMENTS** - None

6. **REPORTS**

**6.1 Associated Student Body President – Karlee Lanzi reported:**

- Successful homecoming this year.
- Many students came out and supported the volleyball team this year.
- Football senior night was November 12, 2022. ASB made posters.
- Canned food drive was held from November 22 – December 15.
- Boys volleyball game will be held on January 11, 2023.
- Winter homecoming will be held the week of January 23 – 27, 2023. Theme is “Fairy Tales.”
- Winter Ball will be held on January 28, 2023.
- Prom will be held on April 8, 2023.
- Sadie Hawkins dance will be held in March.

~~6.1~~ **6.2 Employee Associations (WUTA & CSEA)**

- **WUTA** – No report
- **CSEA – President Kathleen Morrison reported:** Welcome new board members. Thank you to Sallie Kormos for her years of service to WUSD

~~6.2 Associated Student Body President moved to 6.1~~

**6.3 Principals**

**MES – Miguel Barriga reported:**

- Welcome new board members.
- Students are completing their second Map Growth assessments. Reviewing reports, along with interventions teachers and reassessing and making changes to intervention groups based on data. Grade level teams will review this data on January 11, 2023.
- Held the first trimester academic achievement awards. Working on turning it into a more inclusive event such as tying it to “bring a parent to school day”.
- NorCal ELC team’s Problem of Practice is advancing the social emotional skills of students by forging closer relationships with staff.
- Murdock PTO held a movie night, and it was well attended.
- Organizing a group of local Native American Dancers for an assembly in January.
- Teachers organized a Christmas program titled “Dessert with Santa” from 5:00p.m. to 7:00 p.m. on December 14, 2022. Kids did a great job. 5<sup>th</sup> grade held a bake sale and raised funds for Shady Creek.
- Enrollment is 601 to include 6 on independent study:
  - TK – 26
  - K – 84
  - 1<sup>st</sup> – 82
  - 2<sup>nd</sup> – 88
  - 3<sup>rd</sup> – 127
  - 4<sup>th</sup> – 95
  - 5<sup>th</sup> – 99
- Thank you to the District Office, school office, and Mrs. Lanzi for their steady and continued support.

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- Condolences to the family and friends of Steve Sailsbery.

**WIS – Emmett Koerperich reported:**

- Enrollment is 300:
  - 6<sup>th</sup> – 103
  - 7<sup>th</sup> – 101
  - 8<sup>th</sup> – 96
- Girls basketball finished strong, and boys basketball will begin after break.
- Finished up the Map Growth testing and will recognize students who not only achieved a high level, but also those that showed the most growth. Other student recognition will be those who achieved a 4.0 and those who achieved perfect attendance.
- Thank you to the maintenance/grounds crew, WIS PTO, and Willows Cardinals Boosters for coming together to update and refurbish the backboards on the WIS playground.
- Next Site Council meeting will be held on January 19, 2023.
- GCOE met with staff to continue working on the Universal Design for Learning.

**WHS – Anne Stearns reported:**

- Showed slides of student of the week recipients.
- Showed slides of the recent Career Day which included over 80 presentations including TV broadcasting, fashion design, EMT, nursing, and many more.
- Students were introduced to many careers at the “Trades Day” held in Chico. This hands-on event included phlebotomy, CPR, irrigation, virtual reality, and surgery.
- Representatives from Butte College attended a workshop to help students with the application process.
- Counselors held a workshop for the UC system. It was geared toward providing students with insight about the UC system as a whole and its comprehensive application review. Walked through the application itself and answered questions. Planning an event to celebrate acceptance day for students, which is May 1<sup>st</sup>.
- Continue working with the PRISM team and our educational partners in the community to identify and support at-risk students.
- ASB held a canned food drive through December 14, 2022.
- Key Club volunteered at the Jimmie’s Cab Thanksgiving dinner.
- FFA donated six Christmas trees to needy families.
- Bob Rawles, Athletic Director reported:
  - Fall Sports Wrap-up:
    - Varsity Football – Record was 6-5 and made the playoffs. All league members were Levi Torres, Fernando Garcia, Sombong Phompong, Brycen Rodriguez, and Luke Spooner. Honorable mention Adolfo Reyes and Tristen Bobadilla.
    - Varsity Volleyball – made it to the third round of the state playoffs. All league members were Koni Huttman (also finished 2<sup>nd</sup> for MVP and was 2<sup>nd</sup> in section for kills), Bethany Millen
    - Varsity Girls Tennis – won league championships. All league members were Alexa Reyes, Karla Hernandez, and Skyler Millsaps.
    - Varsity Swimming – All league members were Alisa Kristy, Brycen Throm, and Nick Flowerdew.
    - Cross Country – All league member was David Garcia.
    - Cheer – competed in a competition and won.
  - Winter sports have started and are doing well.
  - Thank you to Chris Harris and staff of WIS for helping the Wrestling team have a place to practice. Also, thank you to Jaime Thorpe who had been indispensable in providing transportation, and Anne Stearns for help with Athletics.

**WCHS – Emmett Koerperich reported:**

- Current enrollment is 22 students.
- Mrs. Beck prepared a Thanksgiving feast which students appreciated.
- Held a Christmas door decorating contest on the campus that included the District Office. Mr. Rawles baked treats for the students.
- Will be having a pancake breakfast on December 16, 2022.
- Mr. Rawles has been making adjustments as needed to increase the rigor and relevance of the alternative assignments to help students earn credits in a variety of ways.

- Two seniors have graduated this semester and two earned enough credits to return to the high school.
- 15 students attended the Chico Trades Day and 12 have received a food handler certification.
- Butte College counselors visited and assisted 8 seniors in submitting their admission applications.
- The WHS Career Tech, Amanda Hutson, will be introducing an employability curriculum next semester, teaching students some of the soft skills needed to be successful in the workforce.
- Glenn County Mental Health Services staff have been providing drop in mental health session the past five Mondays on a trial basis. After meeting with the PRISM team, they plan to continue serving students through next semester. Approximately 8 students participate each week.

**6.1 Director of Business Services – Debbie Costello reported:**

- 1<sup>st</sup> Interim report has been delayed per GCOE due to Escape configuration. Will be on the January board agenda.
- Two technology support technicians have been hired and will start on January 3, 2023. Transition from GCOE to Shasta Union High School District is moving forward.
- WHS kitchen modernization is underway. Decided not to purchase a food truck as the current food services van is working well.
- Participated in the Christmas door judging at WIS.

**6.2 Director of Instructional Support Services – Michelle O’Dell reported:**

- Welcome to the new board members.
- SPARK/ASAP
  - Holding a SPARK parent night at Murdock on December 16 from 4:00 p.m. – 5:00 p.m. Parents will participate in activities and crafts with their students and meet the SPARK staff. Board members are invited to attend.
  - Partnering with Kenzie Maszk and Sara Cervantes who are the MES Reading and Math Intervention teachers to provide professional development for the after school staff.
- MTSS (Multi-Tiered Systems of Support)
  - Site MTSS teams have started online lessons and activities.
  - Each site has completed the SWIFT FIA (Fidelity Integrity Assessment) to determine how each site is doing in five domains: Administrative Leadership, Multi-tiered system of support, integrated educational framework, family and community engagement, and inclusive policy structure and practice. Laying the foundation, installing, implementing and sustaining schoolwide implementation. This is a multi-year process.
- Independent Study (ISP)
  - Long term ISP enrollment: MES-7, WIS-2, WHS-14
- Engagement Team
  - Held a Fentanyl awareness parent academy on November 16, 2022 with Dr. Garrison as the presenter.
  - Sent out a survey to parents to collect information about the best day and time to hold meetings, the best way to contact them, and topics they are interested in learning more about.
  - Next Parent Academy will be held at GCOE on January 18, 2023 at 6:00 p.m. The topic will be Teen Talk which is a youth health education program presented by GCOE at WHS and WIS.
  - Participated in the Adopt-a-Family program through Glenn County.

**6.3 Director of Curriculum, Instruction & Assessment – Scott Booth reported:**

- Certified Fall 1 data in CALPADS.
- Working on the School Accountability Report Cards (SARC) and will present them to the Board in February. Awaiting for the state to release student achievement data publicly which just happened.
- The WUSD Safety Team held the second meeting of the year on December 6, 2022 where Greg Felton presented his site threat assessment reports. Continuing to work on developing the Comprehensive School Safety Plan and Illness and Injury Prevention Plan. School Safety Plan will be presented to the Board before the March 1 deadline.
- 2023/24 LCAP development is underway. An LCAP Advisory meeting was held on November 30, 2022 and the staff LCAP survey is set to go out on December 16, 2022.
- Next Curriculum, Instruction, and Assessment Advisory (CIA) meeting is scheduled for January 17, 2023. Will review possible upcoming adoptions as well as templates for curriculum mapping and alignment.
- Science pilot of McGraw Hill for K-5 is underway at MES and will begin a review for selection of the two programs (TWIG or McGraw Hill) in late January.

- Second round of NWEA Map Growth testing (benchmark testing) opened on November 28, 2022 and just concluded.
- Gearing up for state testing. Working with Site Testing Coordinators in the development of their site testing calendars and training test proctors.
- Private preview of the California School Dashboard results was finally released on December 8, 2022. Distributed copies to the board. In review of the WUSD and site Dashboards, while English and Math continue to be identified areas of focus, working on the Chronic Absenteeism rate must remain a high priority.

**6.4 Superintendent – Emmett Koerperich reported:**

- It’s been a tough day for the school community with the passing of Steve Sailsbery. Chris Harris met with WIS staff before school started and everyone rallied around one another in support, not only at WIS but throughout the District. Condolences to family and friends.
- Attended both WIS and WHS Winter Concerts. They were fantastic.
- District enrollment is 1,417.
- Site administrators continue to focus their efforts on improving school culture and student learning. In the month of December, each site hosted fun events to engage students. Some examples include the PTO Movie Night and Dessert with Santa at MES, winter concerts at WIS and WHS, and door decorating contests throughout the district.
- MES has transitioned to standards-based report cards reflecting students’ understanding of the standards. The district has implemented baseline formative assessments to guide instruction, and administrators have made it a priority to visit classrooms to observe instruction. Tier II interventions throughout the district have been implemented to support student learning.
- Met with the classified leads, site secretaries, and site principals about improving communications with the use of district facilities. More activities and events are happening throughout the district which require more coordination between sites.
- Toured the high school kitchen project with the architect and contractors. The communication is good, and everything is progressing on schedule.
- Meeting with Chris Harris to plan the relocation of the teachers in the portables and the office staff at WIS in anticipation of the construction beginning during spring break. It appears there is available space for the 4 teachers using the portables but may need to rent a mobile office for the administration and office staff.
- WIS PTO will be hosting a New Year’s dance on January 6, 2023.
- MES PTO will be hosting a Father-Daughter Dance on January 21, 2023.
- The board resolution requesting the city to grant a conditional exemption will be considered at the City Council meeting on January 24, 2023. Will be requesting this item be placed on their agenda as an “Action” item.
- District Christmas social will be held at Casa Ramos on December 16, 2022 from 1:00 p.m. – 4:00 p.m.

**6.5 Board of Education Members**

**Kirsten Gray reported:**

- Attended the WHS Winter Concert. Well attended, and it was a lot of fun.

**Lourdes Ruiz reported:**

- Attending lots of soccer games.

**Margaret Parisio reported:**

- Attended both the WHS and WIS Winter Concerts. They were amazing. Impressed with Mr. Hjerpe and feels he will be building a wonderful band program.
- Attended volleyball games.

**Gina Taylor reported:**

- Attended both football and volleyball games. Impressed with the volleyball team making it to state playoffs.
- Happy the FFA is selling Christmas trees again.
- Pleasure to work with Steve Sailsbery over the years. Shared personal thoughts and send condolences to his family.

**Jeromy Geiger reported:**

- Had the privilege of working with Steve Sailsbery over the years. He will be missed.

**7. CONSENT CALENDAR**

**A. GENERAL**

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict Request for Students #22-23-31 through #22-23-33 to attend school in another district for the 2022/23 school year.
2. Approve Interdistrict Request for Student #23-24-1 to attend school in another district for the 2023/24 school year
3. Approve Overnight Field Trip Request for WHS FFA to attend the MFE/ALA FFA Conference in Monterey January 19-21, 2023.
4. Approve Overnight Field Trip Request for WHS FFA to attend the State FFA Conference in Ontario March 14-20, 2023.

**C. HUMAN RESOURCES**

1. Accept resignation of Matt Bateman, After School Program Activity Assistant, effective 12/16/22.
2. Accept retirement of Peggy Morton, Yard Duty Supervisor/Crossing Guard, effective 12/30/22.
3. Accept resignation of Haley Thomas, After School Program Activity Assistant, effective 1/20/23.
4. Approve employment of Georgia Criner, Bus Driver/Custodian, effective 1/3/23.
5. Approve employment of Paul Adams, Campus Supervisor at WHS, effective 1/3/23.
6. Approve employment of Eric Chavez, Technology Support Technician, effective 1/3/23.
7. Approve employment of Nelson Slen, Technology Support Technician, effective 1/3/23 (pending clearance).
8. Approve employment of Sandy Cole, Yard Duty Supervisor/Crossing Guard at MES, effective 1/3/23. (pending clearance)
9. Approve the employment of the following coaches for the 2022/23 school year:
 

Bryan Buck	Varsity Baseball Head Coach
Damian Placencia	Volunteer Boys Soccer Coach (pending clearance)

**D. BUSINESS SERVICES**

1. Approve budget revision summary.
2. Approve warrants from 11/2/222 through 12/7/22.
3. Approve ASB Quarterly Report – MES.

Jeromy Geiger moved, seconded by Gina Taylor to approve the Consent Calendar.

**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

**8. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Discussion/Possible Action)** Request to add a Trap Club at Willows High School. Liability questions were answered by Golden State Risk Management Authority. Anna Cannon distributed information on trap clubs. Lourdes Ruiz moved, seconded by Jeromy Geiger to approve adding a Trap Club to Willows High School.  
**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**

2. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 3110	Transfer of Funds
BP 3523	Electronic Signatures
BP 3550	Food Service/Child Nutrition Program
BP 3551	Food Service Operations/Cafeteria Fund
BP 3553	Free and Reduced Price Meals

Gina Taylor moved, seconded by Lourdes Ruiz to approve the above Board Policies per CSBA’s Policy Guidesheet Recommendations.

**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

- 3. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 4030	Nondiscrimination in Employment
BP 4118	Dismissal/Suspension/Disciplinary Action
BP 4119.1/4219.1/4319.1	Civil and Legal Rights
BP 4140/4240/4340	Bargaining Units
BP 4216	Probationary/Permanent Status
BP 4218	Dismissal/Suspension/Disciplinary Action
BP 6146.1	High School Graduation Requirements
BP 6158	Independent Study
BP 6164.2	Guidance/Counseling Services
BP 6178	Career Technical Education
BP 7110	Facilities Master Plan
BP 7150	Site Selection and Development
BB 9100	Organization

Information only – no action taken.

**B. EDUCATIONAL SERVICES**

- 1. **(Discussion/Possible Action)** Move the 5<sup>th</sup> Grade to WIS.
  - Superintendent Koerperich shared the reasons for the potential move of the 5<sup>th</sup> grade to WIS has to do with the space issues at Murdock to include: additional TK classes; intervention programs; GCOE support services; and the after school program. There is not enough room on campus to house all of these programs.
  - 5<sup>th</sup> grade teachers, Jennifer Porter and Patty Lev shared their concerns about moving the 5<sup>th</sup> graders to WIS. 5<sup>th</sup> grade students receive many services to include: reading and math interventions; ELD services; IEP services; push in and pull out services; a schedule with multiple recesses; a playground with multiple options; PE and music classes; SSTs; and SEL. 5<sup>th</sup> grade students also have leadership and learning opportunities such as learning buddies, Murdock Garden, and student council. They have great fundraising opportunities through the MES PTO. Will there be Standards Based Report Cards? They want to know if all of these things will happen at WIS. They are also concerned about this age of student being on a middle school campus. They are asking for this decision to be fully considered and not to rush to make this move. They are also asking to be involved in the planning of this potential move.
  - No action was taken at this time.
- 2. **(Action)** Approve the Revised Local Control and Accountability Plan for 2022/23.  
Gina Taylor moved, seconded by Lourdes Ruiz to approve the Revised Local Control and Accountability Plan for 2022/23.  
**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**
- 3. **(Action)** Approve the Certificated/Student Calendar for the 2023/24 School Year.  
Lourdes Ruiz moved, seconded by Jeromy Geiger to approve the Certificated/Student Calendar for the 2023/24 school year.  
**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**
- 4. **(Action)** Approve the Certificated/Student Calendar for the 2024/25 School Year.  
Gina Taylor moved, seconded by Lourdes Ruiz to approve the Certificated/Student Calendar for the 2024/25 school year.  
**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**

**C. HUMAN RESOURCES**

- 1. **(Action)** Approve the updated Classified Job Classification List.  
Gina Taylor moved, seconded by Lourdes Ruiz to approve the updated Classified Job Classification list.  
**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**

**D. BUSINESS SERVICES**

1. **(Action)** Annual Developer Fee Report.

Jeromy Geiger moved, seconded by Gina Taylor to approve the Annual Developer Fee Report.

**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

2. **(Discussion)** Financial Options for Future Facilities Projects. Superintendent Koerperich distributed a list of “Upcoming Projects – Bidding and Construction Schedules” that outlines project timelines and includes funding sources. Projects will be funded with the state facility allocation, modernization and new construction eligibility, grant opportunities and potential bridge loans.

9. **ANNOUNCEMENTS/UPCOMING EVENTS**

9.1 December 16, 2022 is a district-wide Minimum Day.

9.2 There will be a district-wide break from December 19, 2022 – January 2, 2023. School resumes on January 3, 2023.

9.3 The next Regular Board Meeting will be held on January 12, 2023, at 7:00 p.m.

10. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:52 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger will report out into Open Session upon the conclusion of Closed Session.

11. **CLOSED SESSION**

Closed Session began at 9:02 p.m.

11.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.

12. **RECONVENE TO OPEN SESSION**

12.1 Announcement of Action Taken in Closed Session

At 10:01 p.m., the meeting reconvened to Open Session. President Geiger reported out:

11.1: Update given to the Board.

13. **ADJOURNMENT**

Meeting adjourned at 10:02 p.m.