

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – August 5, 2021

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

AGENDA

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome to Visitors
- 1.3 Flag Salute

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for August 5, 2021.
- 2.2 Approve the Minutes of the Special Meeting of June 14, 2021, the Regular Meeting of June 17, 2021, and the Special Meeting of June 23, 2021.

3. PUBLIC COMMENTS

4. REPORTS

- 4.1 Employee Associations (WUTA & CSEA)
- 4.2 Principals
- 4.3 Director of Business Services
- 4.4 Director of Instructional Support Services
- 4.5 Director of Student, Family & Community Engagement
- 4.6 Director of Curriculum, Instruction & Assessment
- 4.7 Superintendent
- 4.8 Board of Education Members

5. CONSENT CALENDAR

A. GENERAL

- 1. Accept donation from the Knight of Columbus in the amount of \$1,000.00 for WHS Football.

B. EDUCATIONAL SERVICES

- 1. Approve Interdistrict Request for Students #21-22-18 through #21-22-23 to attend school in the Willows Unified School District for the 2021/22 school year.
- 2. Approve Interdistrict Request for Student #21-22-20 to attend school in another district for the 2021/22 school year.
- 3. Approve the 2020/21 CARS (Consolidated Application and Reporting System) Spring Collection.

C. HUMAN RESOURCES

- 1. Approve the employment of Justin Robinett, Maintenance II, effective July 1, 2021.
- 2. Approve the employment of Bibiana McNeil, WHS Counselor, effective July 22, 2021.
- 3. Approve the employment of Erin Taylor, District Accounting & Payroll Technician, effective August 2, 2021.
- 4. Approve the employment of Elisa Gomez, After School Program Activity Assistant (3.9 hrs/day), effective August 10, 2021.
- 5. Approve the employment of Luis Perez Vargas, WIS Teacher, effective August 11, 2021.
- 6. Approve the employment of Claudia Cruz, WHS Teacher, effective August 11, 2021.
- 7. Approve the Prep Period Buy Out for Claudia Cruz, WHS Teacher, effective August 11, 2021.
- 8. Approve the employment of Lisa Pence, Career Education Technician II at WHS, (6 hrs/day), effective August 12, 2021.

9. Approve the increase in hours for Emanuel Guadiana, WIS Instructional Aide II from 3.9 hrs/day to 6 hrs/day, effective August 12, 2021.
10. Approve the employment of Ryan Southam, Instructional Aide I at WHS (3.9 hrs/day), effective August 12, 2021.
11. Approve the employment of Karissa Lutz, Instructional Aide I at MES (3.9 hrs/day), effective August 12, 2021.
12. Approve the employment of Caitlin Hill, Instructional Aide I at MES (3.9 hrs/day), effective August 12, 2021.
13. Approve the employment of Panra Lor, Instructional Aide I at MES (3.9 hrs/day), effective August 12, 2021.
14. Approve the employment of Erika Johnstone, Behavior Intervention Aide at MES (6 hrs/day), effective August 12, 2021.
15. Accept the resignation of Jennifer Carriere, WHS Teacher, effective 6/11/21.
16. Accept the resignation of Maria Garcia, After School Program Activity Assistant, effective June 11, 2021.
17. Accept the retirement of Tom Bryant, WHS Counselor, effective June 14, 2021.
18. Accept the resignation of Dina Ibrahim, District Bookkeeper/Cafeteria Coordinator, effective August 5, 2021.
19. Approve request for unpaid leave for Michelle Thomas Cafeteria Helper I, from August 12, 2021 through December 17, 2021.
20. Approve the Classified Sub list.
21. Approve the following Coaches for the 2021/22 school year:

Varsity Assistant Football	Rich Warren
JV Assistant Football	Paul Adams (pending clearance)

D. BUSINESS SERVICES

1. Approve warrants from 6/12/21 through 7/20/21.
2. Approve ASB Quarterly Reports (MES/WIS/WHs).

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 6157 - Delete	Distance Learning
BP 6158	Independent Study

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)
2. **(Action)** Approve the College and Career Access Pathways Partnership Agreement and Appendix with Butte College.
3. **(Action)** Approve Resolution #2021-22-01 Adopting a Conflict of Interest Code.
4. **(Action)** Approve the Disposal of Obsolete or Surplus Equipment.
5. **(Information)** Williams Uniform Complaint Quarterly Report. (There were no complaints)

B. EDUCATIONAL SERVICES

1. **(Action)** Approve 2021/22 Bus Routes.
2. **(Action)** Approve the starting date and times of WUSD schools for the 2021/22 school year.

C. HUMAN RESOURCES

1. **(Action)** Approve the Form for Public Disclosure of Proposed Collective Bargaining Agreement in accordance with the requirements of AB-1200 and Government Code §3547.5 between Willows Unified School District and the Willows Unified Teachers Association.
2. **(Action)** Approve the Tentative Agreement between the Willows Unified School District and the Willows Unified Teachers Association and related salary schedules.
3. **(Action)** Approve the Declaration of Need for Fully Qualified Educators for the 2021/22 school year. (Annual requirement)
4. **(Action)** Approve the Job Description for the After School Program Coordinator.
5. **(Action)** Approve the Job Description for the Bilingual Parent Liaison.
6. **(Action)** Approve the Classified Job Classifications List.

D. BUSINESS SERVICES

1. **(Information/Discussion)** FY 2021/22 Adopted Budget – 45 Day Revision.

2. **(Action)** Approve the Independent Auditors Report for Period Ending June 30, 2020 (2019/20).

7. **ANNOUNCEMENTS**

7.1 The WHS Boosters Golf Tournament Fundraiser will be held on Saturday, September 11, 2021.

7.2 Freshman Orientation will be held on August 9, 2021, from 9:30 a.m.-11:00 noon.

7.3 Welcome Back Staff Luncheon will be held on Wednesday, August 11, 2021 at 12:00 p.m. in the WHS Cafeteria.

7.4 Back to School Nights are as follows:

WHS Wednesday, August 18th at 5:30 p.m.

MES Wednesday, August 25th at 5:30 p.m.

WIS Thursday, August 26th at 5:30 p.m.

WCHS Wednesday, September 1st at 6:00 p.m.

7.5 The next Regular Board Meeting will be held on September 2, 2021, at 7:00 p.m. at the Willows Civic Center.

7.6 Monday, September 6, 2021 is a school holiday – Labor Day.

7.7 Monday, September 20, 2021 is a non-instructional student day and professional development day for employees.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

9. **CLOSED SESSION**

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, Confidential, and Non-Represented.

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

11. **ADJOURNMENT**

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The Willows Unified School District Office at least three (3) working days prior to any public meeting.