

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – September 2, 2021

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Members present were: Jeromy Geiger, Michelle Knight, Alex Parisio, Lourdes Ruiz, and Gina Taylor.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Monica Throm.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for September 2, 2021.
Michelle Knight moved, seconded by Lourdes Ruiz to approve the Agenda for September 2, 2021.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
- 2.2 Approve the Minutes of the Regular Meeting of August 5, 2021, Special Meeting of August 5, 2021, and Special Meeting of August 9, 2021.
Gina Taylor moved, seconded by Jeromy Geiger to approve the Minutes of the Regular Meeting of August 5, 2021, Special Meeting of August 5, 2021, and Special Meeting of August 9, 2021.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0

3. PUBLIC COMMENTS - None

4. REPORTS

4.1 **Employee Associations (WUTA & CSEA)**

WUTA – No report

CSEA – President Kathleen Morrison reported:

- Requested that the District follow Section 18.2 of the contract when creating a new position.

4.2 **Principals**

WCHS – Emmett Koerperich reported:

- Enrollment is 25 students.
- Transitioned students to an online curriculum called Edgenuity.
- Lisa Pence, WHS Career Education Technician, is working with WCHS students getting job certifications. Right now students are getting a Food Handlers certification. Will be working on getting CPR/First Aid for students.
- Breakfast and lunch are being served to students in an updated cafeteria.
- Ron Bazan is a nice addition to the District Office. He is visiting homes of students who are not attending. Working on getting a tennis and corn hole tournament set up with other community high schools in the area.
- Six parents attended the Back to School Night.

WHS – David Johnstone reported:

- Enrollment of 474 students, with 9 on long term independent study.
- Ran an attendance report for August 30-Sept 1. There were 5, 4, and 2 unexcused absences respectively.
- Completed the NWEA MAP Growth testing for all math and English students. Will look at the data to determine how to best serve those students who need additional help.

- Working with a great staff and excited to work with this year's team. Been visiting classes, and teachers are doing a great job.
- 75 parents attended PIQE.
- COVID is the biggest challenge for this year.
- Awesome to see everyone who came out for the football game and excited for the other fall sports that will be starting up.

WIS – Chris Harris reported:

- Enrollment is 308 students.
- Maria Briones has updated and provided a roster of EL students by grade level and their individual levels.
- MAP Growth testing has been completed. Student's schedules have been adjusted in order to assign the intervention classes needed.
- Mr. West proposed a fall outdoor concert on September 30, 2021.

MES – Miguel Barriga reported:

- Reviewed basic preliminary data from the CAASPP test.
- Teachers administered the NWEA MAP Growth assessment. Due to illness, there are still some students who need to take the assessment. Teachers will follow up with data analysis of the results and working in grade level teams to provide intervention for students.
- Students have also taken additional assessments to check for reading intervention needs.
- Great turnout for Back to School Night.
- Attended the MES PTO meeting and plan on working with them to provide fun and incentivizing opportunities for kids.
- Fence and gates are almost complete.
- Enrollment if 592 students.
- Independent Study has been a challenge.
- COVID has been a challenge. Finding substitutes has been difficult. Not having a counselor has been a challenge.

4.3 Director of Business Services – Debbie Costello reported:

- Year-end closing of the 2020/21 fiscal year is progressing. Will bring the unaudited actuals to the board in October. Auditors are performing work remotely and will be completing the equivalent of year-end visit during the week of November 15th. The Audited Financial Report will be presented to the board in December.
- Distributed and reviewed the Coronavirus Relief Funding allocations for WUSD.
- Distributed and reviewed a recap of district enrollment by site and grade.
- Food Service is operating under the Seamless Summer Option waiver, which allows WUSD to continue providing meals to all children in the community age 18 and under. In addition to regular breakfast and lunch service at schools, families can pick up meals for students on independent study or those not yet in school at WHS from 11:45am – 12:45 pm.
- Operating 3 bus routes this year to include the Cedar Hills stop. There is one van route to and from Elk Creek. The second passenger van driver is again working the full schedule (7.8 hours/day) providing Health Aide services at Murdock. Transportation utilization has increased from last year.

4.4 Director of Instructional Support Services – No report**4.5 Director of Student, Family & Community Engagement – Emmett Koerperich reported:**

- Assisting with Independent Study.
- Making home visits.
- In the process of hiring 2 Bilingual Parent Liaisons.
- Preparing the office space.
- Assisting with the academic and social programs at WCHS.

4.6 Director of Curriculum, Instruction & Assessment – Scott Booth reported:

- Site Council training will take place on September 15, 2021.
- Met with Robin Smith regarding Foster/Homeless Youth and identifying those students.
- ELAC meetings will take place as follows:
 - WHS – September 16, 2021
 - WIS – September 22, 2021
 - MES – September 24, 2021
- Distributed and reviewed the preview of the CAASPP test results. It will become public from the state in late fall.

- Reviewed LCAP Goals and discussed planned strategies for academic improvement relating to the goals.
- 4.7 **Superintendent – Emmett Koerperich reported:**
- Enrollment is good.
 - Because staff are following the masking protocols, students are not being sent home as they were last year.
 - Attended all back to school nights.
 - MES fence project is almost done. A couple of things before it's completed.
 - HVAC system project at WIS will begin next week.
 - Power is still out in the Ag buildings at WHS. Getting quotes to fix the problem.
 - Fixing the ceiling tiles in the MES Cafeteria as they are falling.
 - Pool pump at WHS is down and cannot be heated.
 - Great to get football going again.
- 4.8 **Board of Education Members**
- Lourdes Ruiz Reported:**
- Attended quite a few WHS events. Wants to make it to some WIS and MES events.
 - Priority as a board member is to see that students are in school and safe.
 - Thank you to everyone for keep students in school.
 - Feels like the Board made the right decision with safety protocols.
- Michelle Knight reported:**
- Attended WHS Back to School Night. Thank you to all staff members who attended.
 - All staff and students need to be consistent with enforcing the mask mandate.
 - Learned of two programs available – Gabriel Project (through the Catholic church) for pregnant teens and a program for medical students who work in a low income area for a year, can get a \$16,000 loan forgiveness.
- Alex Parisio reported:**
- Made the right and tough decision in regards to the mask mandate at the schools. The enforcement of wearing masks needs to be consistent.
 - Good luck to all athletes and sports programs.
- Gina Taylor reported:**
- Fence at MES looks good. Hoping the public can use the facilities in off-school hours.
 - Nice to see extracurricular activities resuming at all the sites.
 - Thank you to all stakeholders in keeping students in school.
 - Looking forward to the WIS band concert.
- Jeromy Geiger reported:**
- Attended some of the Back to School Nights, and they were good.
 - May not all agree with decisions that are made, but we can agree to move on.

5. **CONSENT CALENDAR**

A. GENERAL

1. Accept donation from Johns Manville in the amount of \$100.00 for the WHS Football program.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Request for Students #21-22-24 through #21-22-30 to attend school in the Willows Unified School District for the 2021/22 school year.
2. Approve Interdistrict Request for Students #21-22-20 through #21-22-29 to attend school in another district for the 2021/22 school year.
3. Approve the Fall 2021 Butte College Concurrent Enrollment for WHS students.
4. Approve the disposal of obsolete textbooks (history, math, science, English) for Willows Community High School.

C. HUMAN RESOURCES

1. Approve employment of Gene Smith, After School Program Coordinator (8 hrs/day), effective 8/6/21.
2. Approve employment of Jenni Girard, WHS Teacher, effective 8/10/21.
3. Approve employment of Elisa Gomez, After School Program Activity Assistant (3.9 hrs/day), effective 8/10/21.

4. Approve employment of Rebeka Mercado, After School Activity Assistant (3.9 hrs/day), effective 8/11/21.
5. Approve the Prep Period Buy Out for Katie Jones, WHS Teacher, effective August 11, 2021.
6. Approve employment of Maria Castorena, Custodian (8 hrs/day), effective 8/12/21.
7. Approve employment of Rosa Gonzalez, Custodian (3.9 hrs/day), effective 8/13/21.
8. Approve employment of Elizabeth Rodriguez, Custodian (3.9 hrs/day), effective 8/20/21.
9. Approve employment of Katie Rasmussen, Instructional Aide I at WHS (3.9 hrs/day), effective 8/23/2021.
10. Approve employment of Cecilia Beas, Custodian (8 hrs/day), effective 8/30/21.
11. Approve employment of Becky Falcon, Yard Duty Supervisor/Crossing Guard at WIS (2 hrs/day), effective 8/30/21.
12. Approve employment of Shannon Ralston, Secretary II at WIS (8 hrs/day), effective 8/30/21.
13. Approve employment of Erin Hill, After School Program Activity Assistant (3.9 hrs/day), effective 8/30/21.
14. Approve employment of Karina Cano, Yard Duty Supervisor/Crossing Guard at MES (3.9 hrs/day), effective 9/1/21.
15. Approve employment of Trudy Pimblett, Yard Duty Supervisor/Crossing Guard at MES (3.9 hrs/day), effective 9/1/21.
16. Approve employment of Chris Bujalski, Yard Duty Supervisor/Crossing Guard at MES (3.9 hrs/day), effective 9/1/21.
17. Approve employment of Alicia Parra, Health Aide II (6 hrs/day), effective 9/6/21 (pending clearance).
18. Approve resignation of Claudia Arciga, Yard Duty Supervisor/Crossing Guard at MES, effective 8/1/2021.
19. Approve resignation of Rosa Gonzalez, Yard Duty Supervisor/Crossing Guard at WIS, effective 8/12/21.
20. Approve employment of the extra duty assignments at WHS for the 2021/22 school year. (See attached list)
21. Approve employment of the extra duty assignments at WIS for the 2021/22 school year. (See attached list)
22. Approve employment of the extra duty assignments at MES for the 2021/22 school year. (See attached list)
23. Approve the updated Classified Substitute List.
24. Approve the employment of the following coaches for the 2021/22 school year:

Varsity Boys Basketball Coach	Andrew Sanchez
JV Boys Basketball Coach	Rosendo Zepeda-Macias (pending clearance)
Varsity Girls Basketball Coach	Carissa Gokay (pending clearance)
Varsity Wrestling Coach	Dominic Mercado

D. BUSINESS SERVICES

1. Approve warrants from 8/4/21 through 8/25/21.

Gina Taylor moved, seconded by Jeromy Geiger to approve the Consent Calendar.

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Approve Resolution #2020-21-02, Week of the School Administrator.
Alex Parisio approved, seconded by Lourdes Ruiz to approve Resolution #2020-21-02, Week of the School Administrator. (Roll call vote was taken.)

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

- | | |
|------------------|-------------------|
| BP 6157 - Delete | Distance Learning |
| BP 6158 | Independent Study |

Gina Taylor moved, seconded by Alex Parisio to approve the additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations.

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

B. EDUCATIONAL SERVICES

- 1. **Public Hearing:** A Public Hearing will be held at this time to allow for public input regarding the Sufficiency of Textbooks or Instructional Materials, pursuant to the requirements of Education Code 60119 (Public Hearings, Instructional Materials).

President Geiger opened the Public Hearing at 8:11 p.m. There were no comments. President Geiger closed the Public Hearing at 8:12 p.m.

- 2. **(Action)** Approve Resolution #2020-21-03, Sufficiency of Instructional Materials 2021/22. (Annual Requirement).

Lourdes moved, seconded by Gina Taylor to approve Resolution #2020-21-03, Sufficiency of Instructional Materials 2021/22. (Roll call vote was taken.)

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

C. HUMAN RESOURCES

- 1. **(Action)** Approve the establishment of the District Plan for Committee on Assignments in accordance with Education Code §44258.7 (c) and (d) for the 2021/22 school year.

Gina Taylor moved, seconded by Michelle Knight to approve the establishment of the District Plan for Committee on Assignments in accordance with Education Code §44258.7 (c) and (d) for the 2021/22 school year.

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

- 2. **(Action)** Approve the assignments of the following teachers per designated Education Code §44258.3/§44258.7/§44865 as noted:

Maria Briones	History	Grade 8
Caleb Fleming	Physics	Grades 11-12
Cathy Fleming	Opportunity	Grades 6-8
	Social Studies	Grade 7
Jenni Girard	Computer Apps	Grades 9-12
Katie Jones	Independent Study	Grades 9-12
Joyce Ksander	Social Studies/History	Grades 7-8
	Reading Enhancement	Grades 7-8
	Language Arts Intervention Lab	Grades 7-8
Luis Perez	American Sign Language	Grades 7-8
Victoria Prickett	Career Ed; Health	Grade 9
	Yearbook	Grades 10-12
	Study Skills	Grades 9-12
Jessie Proctor	AP Psychology; Psychology	Grades 10-12
Kendall Smith	Study Skills	Grades 9-12
Pam Steward	Art	Grade 7-8
	Social Studies	Grade 7

Michelle Knight moved, seconded by Alex Parisio to approve the aforementioned teaching assignments per designated Education Code §44258.3/§44258.7/§44865.

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

- 3. **(Action)** Approve the Job Description for the Data Management and Attendance Technician. This position will be funded for 3 years using COVID-19 funding, then it will be transitioned to the general fund.

Gina Taylor moved, seconded by Lourdes Ruiz to approve the Job Description for the Data Management and Attendance Technician.

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

- 4. **(Action)** Approve the Revised Declaration of Need for Fully Qualified Educators for the 2021/22 school year.

Gina Taylor moved, seconded by Lourdes Ruiz to approve the Revised Declaration of Need for Fully Qualified Educators for the 2021/22 school year.

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

D. BUSINESS SERVICES

7. **ANNOUNCEMENTS**

7.1 Monday, September 6, 2021 is a school holiday – Labor Day.

7.2 The WHS Boosters Golf Tournament Fundraiser will be held on Saturday, September 11, 2021.

7.3 Monday, September 20, 2021 is a non-instructional student day and professional development day for employees.

7.4 The next Regular Board Meeting will be held on October 14, 2021.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:17 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:26 p.m.

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, Confidential, and Non-Represented.

9.2 Pursuant to Government Code §54956.9(d): Anticipated Litigation – one case.

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session.

At 9:40 p.m., the meeting reconvened to Open Session. President Geiger reported out:

Item 9.1: Update given to the Board.

Item 9.2: Update given to the Board.

11. **ADJOURNMENT**

Meeting was adjourned at 9:41 p.m.