

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – September 5, 2019

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

AGENDA

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome to Visitors
- 1.3 Flag Salute

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for September 5, 2019.
- 2.2 Approve the Minutes of the Regular Meeting of August 1, 2019.

3. PUBLIC COMMENTS

4. PRESENTATIONS

- 4.1 New Staff Member Introductions
- 4.2 Every 15 Minutes Program

5. REPORTS

- 5.1 Employee Associations (WUTA & CSEA)
- 5.2 Associated Student Body Report
- 5.3 Principals
- 5.4 Director of Business Services
- 5.5 Director of State & Federal Programs
- 5.6 Superintendent
- 5.7 Board of Education Members

6. CONSENT CALENDAR

A. GENERAL

- 1. Approve the surplus of the old Willows High School wrestling mat.

B. EDUCATIONAL SERVICES

- 1. Approve Interdistrict Requests of Students #19-20-12 through #19-20-23 to attend school in Willows Unified School District for the 2019/20 school year.
- 2. Approve Interdistrict Requests of Students #19-20-24 through #19-20-32 to attend school in another district for the 2019/20 school year.
- 3. Approve the Fall 2019 Butte College Concurrent Enrollment for WHS students.
- 4. Approve Overnight Field Trip Request for 5th Grade to attend Shady Creek Environmental Camp in Nevada City, CA October 21-25, 2019.
- 5. Approve Overnight Field Trip Request for FFA to attend the National FFA Convention in Indianapolis, IN October 25-November 3, 2019.

C. HUMAN RESOURCES

- 1. Approve employment of Tarra Bettencourt, MES Instructional Aide I, effective 8/8/19.
- 2. Approve employment of Jaime Hobbs, MES Yard Duty Supervisor/Crossing Guard, effective 8/8/19.
- 3. Approve employment of Sarah Hill, WIS Yard Duty Supervisor/Crossing guard, effective 8/14/19.
- 4. Approve employment of Krystal Fields, Cafeteria Helper I, effective August 28, 2019.
- 5. Approve employment of Glenda Mora, Cafeteria Helper I, effective August 28, 2019.
- 6. Approve employment of Kevin Acevedo, Groundskeeper II, effective September 9, 2019.

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7. Approve employment of Joseph Gonzalez, Groundskeeper III/Utility, effective September 16, 2019. (pending clearance)
8. Approve resignation of Henny Liestyorini, Cafeteria Helper I, effective 7/30/19.
9. Approve resignation of Eric Ruvalcaba, Groundskeeper II, effective 8/23/19.
10. Approve employment of the extra duty assignments at WHS for the 2019/20 school year. (See attached list)
11. Approve employment of the extra duty assignments at WIS for the 2019/20 school year. (See attached list)
12. Approve employment of the extra duty assignments at MES for the 2019/20 school year. (See attached list)
13. Approve the updated Classified Substitute List.
14. Approve the employment of the following coaches for the 2019/20 school year:
Varsity Boys Football Assistant Coach Tyler Michalewicz

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 7/31/19 through 8/28/19.

7. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 1312.1	Complaints Concerning District Employees
BP 3510	Green School Operations
BP 3511	Energy and Water Management
BP 3540	Transportation
BP 4119.22/4219.22/4319.22	Dress and Grooming
BP 5131.2	Bullying
BP 5132	Dress and Grooming
BP 6142.1	Sexual Health and HIV/AIDES Prevention Instruction
BP 6142.6	Visual and Performing Arts Education
BP 6146.1	High School Graduation Requirements

2. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 1112	Media Relations
BP 3551	Food Service Operations/Cafeteria Fund
BP 4119.24/4219.24/4319.24	Maintaining Appropriate Adult-Student Interactions
BP 4218	Dismissal/Suspension/Disciplinary Action
BP 5123	Promotion/Acceleration/Retention
BP 5136	Gangs
BP 6142.2	World Language Instruction
BP 6145.6	International Exchange
BP 6174	Education for English Learners
BP 6179	Supplemental Instruction
BB 9321	Closed Session
BB 9321.1 (Deleted)	Close Session Actions and Reports

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

B. EDUCATIONAL SERVICES

1. **PUBLIC HEARING:** A Public Hearing will be held at this time to allow for public input regarding the Sufficiency of Textbooks or Instructional Materials, pursuant to the requirements of Education Code 60119 (Public Hearings, Instructional Materials).
2. **(Action)** Approve Resolution #2019-20-01, Sufficiency of Instructional Materials 2019/20. (Annual Requirement).
3. **(Action)** Approve ELD Master Plan.
4. **(Action)** Approve District and School Site Parent and Family Engagement Policies.

C. HUMAN RESOURCES

1. **(Action)** Approve the establishment of the District Plan for Committee on Assignments in accordance with Education Code §44258.7 (c) and (d) for the 2019/20 school year.

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- 2. **(Action)** Approve the assignments of the following teachers per designated Education Code §44258.3/§44258.7 as noted:

Maria Briones	U.S. History	Grade 8
	Conversational Spanish	Grades 7-8
Jennifer Carriere	Computer Science I	Grade 9-12
Caleb Fleming	Physics	Grades 11-12
Inette Howard	U.S. History	Grade 8
Joyce Ksander	Social Studies/History	Grades 7-8
Eloise Lengyel	AP Computer Science	Grade 10-12
Jessa McCarty	Computer Literacy	Grade 7-8
Leah Nunes	Computer Apps	Grades 9-12
Jessie Proctor	AP Psychology	Grades 11-12
Pam Steward	Art	Grade 7-8

D. BUSINESS SERVICES

8. **ANNOUNCEMENTS**

- 8.1 Monday, September 16, 2019 is a non-instructional student day and professional development day for employees.
- 8.2 There will be a district-wide break September 30 - October 4, 2019.
- 8.3 The next Regular Board Meeting will be held on October 10, 2019.

9. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

10. **CLOSED SESSION**

- 10.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organizations: WUTA, CSEA, Management, Confidential, and Non-Represented.
- 10.2 Pursuant to Government Code §54956.9(b): Conference with Legal Counsel: Anticipated Litigation (one case)

11. **RECONVENE TO OPEN SESSION**

- 11.1 Announcement of Action Taken in Closed Session

12. **ADJOURNMENT**

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The Willows Unified School District Office at least three (3) working days prior to any public meeting.