

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – August 1, 2019

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Board members present were: Jeromy Geiger, Michelle Knight, Alex Parisio, Gina Taylor, and Buck Ward.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Marissa Peters.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for August 1, 2019.
Mrs. Knight moved, seconded by Mr. Geiger to approve the Agenda for August 1, 2019.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
- 2.2 Approve the Minutes of the Special Meeting of June 10, 2019 and the Regular Meeting of June 13, 2019.
Mrs. Taylor moved, seconded by Mr. Ward to approve the minutes of the Special Meeting of June 10, 2019 and the Regular Meeting of June 13, 2019.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0

3. PUBLIC COMMENTS - None

4. REPORTS

- 4.1 **Employee Associations (WUTA & CSEA)** – No reports
- 4.2 **Associated Student Body Report – Hanna Parisio reported:**
 - An activity night will be held on August 9, 2019.
- 4.3 **Principals**
MES – Shirley Williams reported:
 - Back to school night will be held on August 29, 2019 from 6:00-7:30 p.m.
 - Sound Instructional Practices (SIP) peer support teachers are Kim Welsh and Susan Cameron.
 - New staff hired at MES:
 - Jessica Rodriguez – 3rd grade
 - Patricia Farrell – 2nd grade
 - Joshua Molchen – Opportunity
 - Melody Blu – PE
 - Hunter Thompson - Counselor
 - A TK/K combo class has been created for this year.
 - Enrollment is approximately 620 students.
 - Registration will be held on August 5th and 6th.**WIS – Steve Sailsbery reported:**
 - New staff members have been hired. Kaitlyn Hiller will be teaching math and Forrest Bateman will be teaching a period of social studies. In addition, new yard duty supervisors have been hired.
 - A meeting for the yard duty supervisors will be held on August 6, 2019.

- Received a grant through UC Davis called GEAR Up which is designed to encourage, educate and expose kids to further their education beyond high school. This grant pays for the employment of an Advisor who will follow the current 7th grade class up through their senior year. Advisor's name is Carly Martinez. Grant also provides additional funding to help support this program.
- District-wide Sound Instructional Practices (SIP) meeting today to plan for the new employee orientation. WIS SIP coaches are Dianna Abold and Maria Briones.
- Restorative Practices trainings will occur throughout the year.
- Procedural assemblies for students will be held on August 13, 2019.
- Welcome back rally will be held on August 16, 2019.
- 6th grade parent orientation meeting was held on August 1, 2019. Turnout was good, with about 50 parents in attendance.
- Back to school night will be held on August 21, 2019 at 6:00 p.m.

WHS – David Johnstone reported:

- Freshman Orientation will be held on August 5, 2019. Amy Steele, Jen Ovitz, and Nikeedra Davis are training the Link Crew leaders to help with orientation. Thank you to the WHS Boosters for helping support freshmen orientation.
- Implementing the “Get More Math” program in all math classes this coming year, free of charge for the 2019/20 school year. Also, math department will be implementing benchmark exams and tying them to testing.
- Several teachers attended professional development programs this summer:
 - Leah Nunes attended the AP English Literature training.
 - Patrick Sears attended the AP World History training.
 - Joe Schantz attended the AP US History and UDL training.
 - Abby Ott and Kendall Enns taught at the CSUC Rise English program.
- ASB is already starting school spirit. “Welcome Back Night” is the first activity which will be held on August 9, 2019.
- Met with BJ Boyd and the new art teacher, Lucas Arnese. Mr. Boyd will be helping to get Mr. Arnese settled.
- Band camp has begun and is going well.
- WHS Room 1 has been redesigned and repainted as Mr. Zintzun's class. It has also been set up for the new ESPORTS club. Thank you to maintenance and GCOE Tech Department for helping to make this happen.
- Met with SIP coaches and have set a schedule for the year.
- Back to school night will be held on August 26, 2019 at 5:30 p.m.
- New Assistant Principal Greg Kitchen reported:
 - Thank you to WUSD for providing this opportunity.
 - Began working on the 2 week grade reporting schedule. Also, reviewing and updating the student and athletic handbooks.
 - Introduced to other district admins at the first management team meeting. Great team to be a part of in starting a career in administration.
 - District SIP meeting went well discussing Explicit Direct Instruction. Vertical teaming is critical to unifying sound instructional practices throughout the district.
 - Working with other athletic directors on scheduling. Currently finalizing the winter sports schedules.
 - Working with staff and coaches on how to organize the use the cages.
 - Attended a football parent information night.
 - October 18, 2019 football game at Paradise may become a home game. Still waiting to hear if they will be able to hold games there.
 - Will be meeting with all fall coaches on August 2, 2019. Head coaches will be provided a coaching handbook which details our athletic code, drug testing policy, and overall expectations for coach and student-athlete.
 - Will be attending an NSCIF Athletic Director Educational meeting on August 7, 2019.
 - CIF classification of ESPORTS as a varsity sport is still in pending at this time.

WCBS – Dr. Geivett reported:

- Enrollment is 30 students. Hired Forrest Bateman as a second teacher who will be shared with WIS for one period.

- Back to school night will be held on August 22, 2019 at 6:00 p.m.
 - Read a writing assignment from a student about what it meant to her visiting a patient at Genesis Care Center.
- 4.4 Director of Business Services – Debbie Costello reported:**
- Working on year-end closing for 2018/19.
 - 2019/20 budget updates - Education funding in the adopted state budget was mostly unchanged from the May revise proposal:
 - 2019/20 STRS rates are 17.1% as compared to proposed rate of 16.7%.
 - 2019/20 PERS rates are 19.721% as compared to proposed rate of 20.733%.
 - No special education changes.
 - One-time dollars were allocated for recruitment, retention, and training for teacher preparation programs as well as professional development of teachers and administrators.
 - No changes to CTE funding.
 - Working on updates to the 2019/20 WUSD budget due to staffing changes, increased allocations for newly identified needs for materials and resources, reallocation of resources where site priorities and needs have shifted, and allocate resources to respond to increased student populations where needed.
 - Grant was approved for the Rural School Bus Pilot Project for \$165,000 towards the purchase of a new school bus. This will cover all but about \$25,000 of the cost. Hope to have delivery of the bus by late October.
 - Requested quotes for milk and dairy, and with the new provider, we will be able to save approximately \$14,000 annually.
 - Continually working on recipe enhancement in the food program. Will be looking at possible tasting and sampling of items with students as well as sending out surveys.
 - Income survey for the CEP will be done online, unless parents prefer to complete it in paper format.
- 4.5 Director of State & Federal Programs – Ellen Hamilton reported:**
- Individual student CAASPP test scores will be mailed home the week of August 19, 2019. District scores are not available yet. Most likely it will be similar to last year, and test scores will be reported in October.
 - WUSD will be going through the Federal Program Monitoring (FPM) during the 2019/20 school year. Auditors will be here in January looking at MES and the District. Two areas that will be monitored are compensatory education and English learners.
- 4.6 Superintendent – Dr. Geivett reported:**
- Thank you to Rosa Hernandez and Steve Permann and staff for their hard work this summer getting the facilities ready this summer.
 - Looking forward to working with the new hires this year. Will invite them to the September board meeting.
 - Welcome Back luncheon will be held on August 7, 2019 at noon in the WHS Cafeteria.
 - Received a State Water Resources Control Board grant for \$139,300 to replace many of the drinking fountains throughout the district.
 - Boosters events for 2019/20:
 - Murdock PTO:
 - Fall Festival – October 17, 2019
 - Spaghetti Dinner – February 13, 2020
 - Water Day – June 5, 2020
 - WHS Boosters:
 - Golf Tournament – August 3, 2019
 - Tri Tip Booth at home Football Games – August-November
 - Wine & Dine Dinner – January 25, 2020
 - Music Boosters:
 - Lamb Derby Walk/Run – May 9, 2020
 - Ag Boosters:
 - Harvest Dinner – October or November
- 4.7 Board of Education Members**
- Mr. Walter Michael GCOE Board Member reported:**
- Pipeline students attended the GCOE board meeting. It is a great program.

- GCOE authorized the purchase of two external generators just in case PG&E has to shut down the power.
- Mr. Ward reported:**
- Maintenance and custodial staff have been putting in lots of hard work to prepare for the start of school.
 - Impressed with the administrators and new hires.
- Mrs. Knight reported:** No report
- Mr. Parisio reported:**
- Looking forward to the school year, sports, and meeting the new staff members.
 - The parking lots and new paint at the schools look good. All schools look great.
 - Looking forward to working with the new and returning staff members.
- Mrs. Taylor reported:**
- Maintenance and custodial staff have been busy getting school ready. Glad the Murdock well was fixed as the field looks better.
 - Students have been busy with activities throughout the summer.
 - Thank you to the Music Boosters for feeding lunch to the band members every day during band camp.
 - Looking forward to meeting the new staff members and welcoming the returning staff members back.
- Mr. Geiger reported:** No report

5. **CONSENT CALENDAR**

A. GENERAL

1. Accept donation from Joyful Noise Preschool in the amount of \$100.00 for MES.
2. Accept donation from Jules Alcantara in the amount of \$75.00 for MES.
3. Accept donation from Jan Beaufait in the amount of \$100.00 for MES.
4. Accept donation from Willows Community Thrift Shoppe in the amount of \$500.00 for the MES Library.
5. Approve Greg Kitchen as a California Interscholastic Federation (CIF) League Representative for the 2019/20 school year

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Request for Students #19-20-10 through #19-20-11 to attend school in another school district for the 2019/20 school year.
2. Approve Interdistrict Request for Students #19-20-17 through #19-20-23 to attend school in the Willows Unified School District for the 2019/20 school year.
3. Overnight Field Trip Request for Willows FFA to attend the Chapter Office Leadership Conference in Shingletown August 26-27, 2019.

C. HUMAN RESOURCES

1. Approve the employment of Greg Kitchen, WHS Asst. Principal, effective July 1, 2019.
2. Approve the employment of Presten Estes, Summer Help, effective July 18, 2019.
3. Approve the employment of Mary Squier, Summer Help, effective July 18, 2019.
4. Approve the employment of Jeremiah Woodworth, Summer Help, effective July 22, 2019.
5. Approve the employment of Justin Robinett, Maintenance I, effective July 29, 2019.
6. Approve the employment of Lucas Arnese, WHS Teacher, effective August 7, 2019.
7. Approve the employment of Forrest Bateman, WCHS/WIS Teacher, effective August 7, 2019.
8. Approve the employment of Patricia Farrell, MES Temporary Teacher, effective August 7, 2019.
9. Approve the employment of Amber Smith, Yard Duty Supervisor/Crossing Guard Teacher, effective August 8, 2019.
10. Accept the resignation of Marian Christopherson, Yard Duty Supervisor/Crossing Guard, effective June 24, 2019.
11. Accept the resignation of Manuel Rakestraw, Maintenance II, effective July 26, 2019.
12. Accept the resignation of Nancy Mendoza, Cafeteria Helper I, effective July 29, 2019.
13. Approve Maternity/Child Rearing leave request for Deidre Romano, MES teacher, to commence approximately September 16, 2019, and ending approximately December 20, 2019.
14. Approve Maternity/Child Rearing leave request for Morgan Cirigliano, MES teacher, to commence approximately September 23, 2019, and ending approximately November 15, 2019.
15. Approve the Classified Sub list.

16. Approve the following Varsity Football Volunteer Coaches for the 2019/20 school year:
 - Trevor Candelaria
 - Forrest Bateman
 - Tyler Michalewicz (pending clearance)

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 6/12/19 through 7/24/19.
3. Approve ASB Quarterly Reports (MES/WIS/WHS).

Mrs. Knight requested Item #5C-8 be pulled and voted on separately.

Mr. Geiger moved, seconded by Mrs. Taylor to approve the Consent Calendar.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

Mr. Geiger moved, seconded by Mrs. Taylor to approve Item #5C-8: Approve the employment of Patricia Farrell, MES Temporary Teacher, effective August 7, 2019.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSTAIN: Knight

MOTION PASSED: 4-0-1

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 1312.1	Complaints Concerning District Employees
BP 3510	Green School Operations
BP 3511	Energy and Water Management
BP 3540	Transportation
BP 4119.22/4219.22/4319.22	Dress and Grooming
BP 5131.2	Bullying
BP 5132	Dress and Grooming
BP 6142.1	Sexual Health and HIV/AIDS Prevention Instruction
BP 6142.6	Visual and Performing Arts Education
BP 6146.1	High School Graduation Requirements

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

Information only – no action was taken.

2. **(Information)** Williams Uniform Complaint Quarterly Report. (There were no complaints) – Information only – no action was taken.

B. EDUCATIONAL SERVICES

1. **(Action)** Approve 2019/20 Bus Routes.

Mrs. Taylor moved, seconded by Mrs. Knight to approve the 2019/20 Bus Route.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Approve the starting date and times of WUSD schools for the 2019/20 school year.

Mr. Ward moved, seconded by Mrs. Taylor to approve the starting dates and times of WUSD schools for the 2019/20 school year.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

C. HUMAN RESOURCES

1. **Public Hearing:** In accord with Government Code §3547, a Public Hearing will be held at this time to allow for public input regarding the Initial Proposal from the California School Employees Association #119 (CSEA) to the Willows Unified School District (WUSD) for the 2019/20 school year.

President Geiger opened the Public Hearing at 7:54 p.m.

- Mr. Geiger read the following statement:

“I understand that the CSEA Bargaining unit would like to “sunshine” their 2019/20 proposal tonight. On behalf of the Board, I would like to say a couple of things.

1. The District will “sunshine” the document as requested because CSEA has asked that it be included on the agenda and subject to the mandated public hearing. This item does not require Board action. By placing the item on the agenda for public hearing, the Board is by no means endorsing its contents.
2. I would like to go on record that I have concerns with several items contained in the proposal, to include Items #1 related to “Pay and Allowances”, and #2 related to “Health and Welfare Benefits”. As I have sat at the bargaining table and represented the Board during past negotiations sessions, and I have examined the contract agreement that was signed on March 7, 2017 and ends in June 2020. I know that the text of that agreement says under 32.2.1, “Reopeners for 2017/18 shall be two (2) mutually agreed to non-monetary openers for each party”, and 32.2.2, “Reopeners for 2018/19 shall be two (2) mutually agreed to non-monetary openers for each party.” However, the contract has no mention of any re-openers for the 2019/20 school year. As I stated at the last meeting, Items like #1 and #2 seem to attempt to circumvent the established agreement and allow for a monetary re-opener for 2019/20 even though the contract does not call for it. Even though this is not an “action” item on our agenda, I would like to direct Dr. Geivett to address this issue at the next bargaining session with CSEA. Again, I would like to go on record on behalf of the Board as having concerns not only with a proposal to open bargaining for the 2019/20 school year when the current contract does not call for it, but specifically about Items #1 and #2 of the CSEA proposal, and I am opposed to their inclusion in the document as presented tonight.

- No other comments were made.

President Geiger closed the Public Hearing at 7:58 p.m.

2. **(Discussion/Possible Action)** Additional FFA Stipend for the 2019/20 school year. After discussion, Mr. Parisio requested this item be tabled until there is a better idea of the number of livestock projects students have.
3. **(Action)** Approve the Declaration of Need for Fully Qualified Educators for the 2019/20 school year. (Annual requirement)
Mrs. Taylor moved, seconded by Mrs. Knight to approve the Declaration of Need for Fully Qualified Educators for the 2019/20 school year.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0

D. BUSINESS SERVICES

1. **(Discussion/Possible Action)** Sycamore Street Property Lease with Colusa-Glenn Farm Credit. Dr. Geivett reported that Colusa-Glenn Farm Credit has transferred its lease to an attorney with the public defender’s office.
2. **(Action)** Approve Agreement for Professional Services between WUSD and Dannis, Woliver, Kelley for the 2019/20 school year.

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Agreement for Professional Services between WUSD and Dannis, Woliver, Kelley for the 2019/20 school year.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

7. **ANNOUNCEMENTS**

7.1 The WHS Boosters Golf Tournament Fundraiser will be held on Saturday, August 3, 2019.

7.2 Freshman Orientation will be held on August 5, 2019, from 8:00 a.m.-12:00 noon.

7.3 Welcome Back Staff Luncheon will be held on Wednesday, August 7, 2019 at 12:00 p.m.

7.4 Back to School Nights are as follows:

WIS Wednesday, August 21st at 6:00 p.m.

WCHS Thursday, August 22nd at 6:00 p.m.

WHS Monday, August 26th at 5:30 p.m.

Murdock Thursday, August 29th at 6:00 p.m.

7.5 Monday, September 2, 2019 is a school holiday – Labor Day.

7.6 The next Regular Board Meeting will be held on September 5, 2019, at 7:00 p.m. at the Willows Civic Center.

7.7 Monday, September 16, 2019 is a non-instructional student day and professional development day for employees.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:28 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:36 p.m.

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organizations: WUTA, CSEA, Management, Confidential, and Non-Represented.

9.2 Pursuant to Government Code §54956.9(b): Conference with Legal Counsel: Anticipated Litigation (one case)

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 8:56 p.m., the meeting reconvened to Open Session. President Geiger reported out:

Item 9.1: Update given to the Board.

Item 9.2: Update given to the Board. Direction given to the Superintendent.

11. **ADJOURNMENT**

Meeting was adjourned at 8:57 p.m.